



Santee School District

SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
Success Program

BOARD OF EDUCATION REGULAR MEETING AGENDA December 7, 2021

District Mission

Providing an extraordinary education in an inspiring environment with caring people

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| A. OPENING PROCEDURES – 7:00 p.m. | 5 |
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| 2. District Mission | |
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| 4. Approval of Agenda | |
| B. REPORTS AND PRESENTATIONS | 6 |
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| D. CONSENT ITEMS | 11 |
| <i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i> | |
| Superintendent | |
| 1.1. <u>Approval of Minutes</u> | 12 |
| <i>It is recommended that the Board of Education approve meeting minutes with any necessary modifications.</i> | |
| Business Services | |
| 2.1. <u>Approval/Ratification of Travel Requests</u> | 22 |
| <i>It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.</i> | |
| 2.2. <u>Approval/Ratification of Revolving Cash Report</u> | 24 |
| <i>It is recommended that the Board of Education approve/ratify revolving cash checks as listed.</i> | |

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

- 2.3. Approval/Ratification of General Services Agreements** 26
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.4. Approval of Agreements for Mileage Reimbursement In Lieu of District Transportation** 28
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 29
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of October 2021.
- 2.6. Acceptance of Annual and Five-Year Developer Fee Report** 34
It is recommended that the Board of Education accept the Annual and Five-Year Developer Fee Report pertaining to transactions for the 2020-21 fiscal year and facility plans for the subsequent five (5) years.
- 2.7. Approval/Ratification of Contract with Ninyo & Moore to Evaluate Soils for PRIDE Academy Asphalt Replacement Project** 41
It is recommended that the Board of Education approve/ratify the contract with Ninyo & Moore to evaluate soils for the PRIDE Academy Asphalt Replacement Project.
- 2.8. Approval/Ratification of Contract with Ninyo & Moore to Evaluate Soils Conditions for Carlton Oaks Asphalt Replacement Project** 42
It is recommended that the Board of Education approve the contract with Ninyo & Moore to evaluate soils conditions for Carlton Oaks Asphalt Replacement Project.

Educational Services

- 3.1. Approval of Educator Effectiveness Funds (EEF)** 43
It is recommended that the Board of Education approve the Educator Effectiveness Funds (EEF).
- 3.2. Approval of Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy** 51
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with SPOT Kids Therapy for Speech Therapy.
- 3.3. Adoption of Resolution #2022-09 Designating Personnel and Approval of 2022-2023 Child Development Services Contract and Continued Funding Application** 52
It is recommended that the Board of Education Adopt Resolution #2022-09 Designating Personnel and Approval of 2022-2023 Child Development Services Contract and Continued Funding Application.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 55
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Adoption of Resolution 2022-10 to Reduce and/or Eliminate Classified Non-Management Positions** 57
It is recommended that the Board of Education eliminate the classified non-management position.

| | | |
|-----------|--|----|
| E. | DISCUSSION AND/OR ACTION ITEMS | 59 |
| | <i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i> | |
| | Superintendent | |
| 1.1. | <u>Appointment of Director, Communications and Community Engagement</u> It is recommended that the Board of Education appoint Cori Harris, as Director, Communications and Community Engagement, effective January 10, 2022. | 60 |
| 1.2. | <u>Approval to Change Meeting Time of Board of Education Meetings</u> It is recommended that the Board of Education approve meeting at 6:00 p.m., beginning January 18, 2022. | 61 |
| | Business Services | |
| 2.1. | <u>Approval of First Interim Report for 2021-22</u> It is recommended that the Board of Education approve a positive certification for the 1st Interim Report regarding the District's ability to meet its financial obligations for the 2021-22 fiscal year and two subsequent years. | 62 |
| 2.2. | <u>Approval of Monthly Financial Report</u> It is recommended that the Board of Education approve the Monthly Financial Report, as presented. | 63 |
| 2.3. | <u>Electric Vehicle (EV) Master Plan</u> It is recommended that the Board of Education approve the conceptual plan for transitioning to use of electric school busses, under certain conditions, and authorize applying for various grant/rebates and taking other necessary actions to implement the plan, subject to additional Board approval for actions that would commit the District financially. | 66 |
| | Human Resource/Pupil Services | |
| 3.1. | <u>Approval of Memorandum of Understanding (MOU) Between Santee School District and Santee Teachers Association (STA)</u> It is recommended that the Board of Education approve the Memorandum of Understanding between Santee School District and Santee Teachers Association. | 69 |
| F. | BOARD POLICIES AND BYLAWS | 72 |
| 1.1. | <u>Second Reading: Revised Board Policies (BP)</u> <ul style="list-style-type: none">• BP 0460 – Local Control Accountability Plan• BP 0500 – Accountability It is recommended that the Board of Education adopt revised Board policies Local Control Accountability Plan (BP 0460), and Accountability (BP 0500) being presented in a second reading. | 73 |
| 1.2. | <u>First Reading of Board Policy (BP) and Administrative Regulation (AR):</u> <ul style="list-style-type: none">• <u>BP/AR 5145.3 – Nondiscrimination/Harassment</u> Revised Board Policy and Administrative Regulation 5145.3 – Nondiscrimination/Harassment are being presented for a First Reading. Action, if any, is at the discretion of the Board of Education. | 82 |

| | | |
|-----------|---|----|
| G. | EMPLOYEE ASSOCIATION COMMUNICATION | 97 |
| H. | BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS | 97 |
| I. | CLOSED SESSION | 97 |
| 1. | <u>Conference with Labor Negotiator</u> (Gov't. Code § 54957.6) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)</i> | |
| 2. | <u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i> | |
| J. | RECONVENE TO PUBLIC SESSION | 97 |
| K. | ADJOURNMENT | 97 |

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. As of this posting, the next regular meeting of the Board of Education will be held in-person on December 21, 2021, at 5:00 p.m. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

___ Ryan
___ Levens-Craig
___ El-Hajj
___ Fox
___ Burns

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Providing an extraordinary education in an inspiring environment with caring people
3. Pledge of Allegiance
4. Approval of Agenda for the December 7, 2021, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report

DEVELOPER FEES COLLECTION REPORT
2021-22
CUMULATIVE THROUGH DECEMBER 7, 2021

Residential Rate: \$2.35 per square foot - effective 6/20/18; \$3.38 per square foot - effective 3/18/2020
Commercial Rate: \$0.38 per square foot - effective 6/20/18; \$0.41 per square foot - effective 5/17/2020
Self Storage Rate: \$0.07 per square foot - effective 6/20/18; \$0.03 per square foot - effective 5/17/2020

| COM | RES | SS ADDRESS | DATE OF COLLECT. | SQUARE FEET | AMOUNT | SCHOOL OF ATTENDANCE |
|---------------------|------------|---|-------------------------|--------------------|---------------------|-----------------------------|
| | X | 8615 Placid View Dr | 08/24/21 | 895 | \$3,025.10 | CFH |
| | X | 313, 317, 321, 325, 329 Brookside Way & 312, 316, 320, 324, 328 Canoe Court | 09/01/21 | 20,388 | \$68,911.44 | RS |
| | X | 8531 S Slope Dr | 09/07/21 | 687 | \$2,322.06 | CFH |
| | X | 10963 Columbus St | 09/07/21 | 1,312 | \$4,434.95 | HC |
| X | | 8617 Cuyamaca St | 09/13/21 | 4,127 | \$1,692.07 | PA |
| | X | 8874 Ellsworth Circle | 09/17/21 | 994 | \$3,359.72 | PA |
| | X | 401, 405, 409, 413 Lake Shore Way | 11/03/21 | 8,208 | \$27,743.04 | RS |
| | X | 313, 317, 321, 325, 329 Canoe Ct & 312, 316, 320, 324, 328 Paddle Ct | 11/03/21 | 20,388 | \$68,911.44 | RS |
| | X | 312, 316, 320, 324, 328 Waverunner Ct & 313, 317, 321, 325, 329 Paddle Ct | 11/03/21 | 20,388 | \$68,911.44 | RS |
| | X | 421, 425, 429 Lake Shore Way | 11/03/21 | 6,238 | \$21,084.44 | RS |
| TOTAL PAGE 1 | | | | | \$270,395.70 | |

*Additional square footage (total is over 500 square feet)
** Fee Exempt - Senior / Elder Care Facility
*** Fee Exempt - Less than 500 square feet
**** Fee Exempt - Religious Facility

Requests for Use of Facilities

| <i>Fiscal Year:</i> | | <i>Report For:</i> | | | | | | | | | | <i>Week Starting</i> | |
|---------------------|------------------|----------------------|------------|------------|--------------------|-----------|---------|------------|-------------|--------|------|----------------------|---------------|
| 2020-21 | | December 7, 2021 | | | | | | | | | | | |
| Site | Organization | Facility(ies) Used | Date From | Date To | Day(s) of the Week | From Time | To Time | Total Days | Total Hours | Attend | Fees | This Week | Board Meeting |
| Hill Creek | AYSO 341 | Grass Field | 12/18/2021 | 12/18/2021 | Saturday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Hill Creek | AYSO 341 | Grass Field | 12/19/2021 | 12/19/2021 | Sunday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Hill Creek | AYSO 341 | Grass Field | 2/12/2022 | 2/12/2022 | Saturday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Hill Creek | AYSO 341 | Grass Field | 2/13/2022 | 2/13/2022 | Sunday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Hill Creek | AYSO 341 | Grass Field | 2/19/2021 | 2/19/2021 | Saturday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Hill Creek | AYSO 341 | Grass Field | 2/20/2021 | 2/20/2021 | Sunday | 7:00 AM | 5:00 PM | 1 | | | | | 12/7/2021 |
| Rio Seco | Santee D.C. Trip | Outside Lunch Tables | 11/15/2021 | 11/15/2021 | Monday | 6:00 PM | 7:00 PM | 1 | | | | | 12/7/2021 |
| Rio Seco | PTSA | Front Lawn | 12/8/2021 | 12/8/2021 | Wednesday | 3:30 PM | 8:00 PM | 1 | | | | | 12/7/2021 |

**Santee School District
ENROLLMENT REPORT
12/3/2021
Month 5 Week 1
School Week 16**

| SCHOOL | REGULAR ED | | | | | | | | | | | | | SPECIAL ED | | | | | | | | Total All | | | | | | | | | | |
|--------------------|------------|-----------|------------|------------|------------|------------|------------|------------|------------|------------|------------|-------------|--------------|-------------|---------------|----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|-----------|--------------|-------------|--------------|-----------|
| | EAK 5yo | TK | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 12/03/21 | 12/04/20 | # Diff | % Diff | TK | K | Gr 1 | Gr 2 | Gr 3 | Gr 4 | Gr 5 | Gr 6 | Gr 7 | Gr 8 | 12/03/21 | 12/04/20 | # Diff | % Diff | 11/19/21 | 11/19/2021* | # Diff |
| Cajon Park | | 9 | 73 | 73 | 82 | 84 | 94 | 104 | 97 | 92 | 111 | 819 | 876 | -57 | -6.5% | 10 | 7 | 6 | 5 | 6 | 9 | 5 | 9 | 6 | 63 | 67 | -4 | -6.0% | 882 | 882 | 0 | |
| Carlton Hills | | 21 | 46 | 58 | 53 | 52 | 57 | 58 | 63 | 74 | 69 | 551 | 638 | -87 | -13.6% | 8 | 9 | 3 | 8 | 5 | 4 | 3 | 3 | 3 | 46 | 34 | 12 | 35.3% | 597 | 595 | 2 | |
| Carlton Oaks | | | 84 | 73 | 68 | 86 | 81 | 80 | 101 | 86 | 90 | 749 | 774 | -25 | -3.2% | 6 | 6 | 10 | 6 | 12 | 6 | 10 | 10 | 5 | 71 | 71 | 0 | 0.0% | 820 | 821 | -1 | |
| Chet F. Harritt | | 11 | 60 | 63 | 70 | 69 | 70 | 52 | 74 | 48 | 49 | 566 | 612 | -46 | -7.5% | 0 | 0 | 0 | 0 | 0 | 8 | 4 | 6 | 3 | 21 | 11 | 10 | 0.0% | 587 | 589 | -2 | |
| Hill Creek | | 21 | 71 | 78 | 77 | 77 | 80 | 73 | 61 | 53 | 63 | 654 | 710 | -56 | -7.9% | 1 | 3 | 4 | 5 | 6 | 6 | 0 | 0 | 0 | 25 | 24 | 1 | 4.2% | 679 | 676 | 3 | |
| Pepper Drive | | | 59 | 71 | 68 | 87 | 92 | 96 | 89 | 88 | 121 | 771 | 820 | -49 | -6.0% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9 | -9 | -100.0% | 771 | 771 | 0 |
| Pride Academy | | 18 | 72 | 75 | 82 | 45 | 53 | 72 | 68 | 55 | 47 | 587 | 490 | 97 | 19.8% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0.0% | 587 | 591 | -4 |
| Rio Seco | | | 93 | 96 | 88 | 85 | 97 | 112 | 88 | 111 | 100 | 870 | 886 | -16 | -1.8% | 5 | 10 | 8 | 4 | 7 | 10 | 8 | 5 | 6 | 63 | 46 | 17 | 37.0% | 933 | 928 | 5 | |
| Sycamore Canyon | | 19 | 47 | 56 | 58 | 43 | 54 | 39 | 26 | 0 | 0 | 342 | 348 | -6 | -1.7% | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10 | -10 | 0.0% | 342 | 342 | 0 | |
| SUBTOTAL | 0 | 99 | 605 | 643 | 646 | 628 | 678 | 686 | 667 | 607 | 650 | 5909 | 6154 | -245 | -4.0% | 1 | 32 | 36 | 32 | 29 | 36 | 37 | 30 | 33 | 23 | 289 | 272 | 17 | 6.3% | 6198 | 6,195 | 3 |
| Alternative School | | 1 | 7 | 5 | 7 | 10 | 11 | 5 | 8 | 3 | 5 | 62 | 25 | 37 | 148.0% | 2 | | | | | | | | | | 2 | | | | 64 | 67 | -3 |
| Santee Success | | | | | | | | | | 4 | 0 | 4 | 2 | 2 | 100.0% | | | | | | | | | | | 0 | 0 | 0 | 0.0% | 4 | 4 | 0 |
| NPS | | | | | | | | | | | | 0 | 0 | | | 0 | 0 | 1 | 0 | 1 | 1 | 3 | 3 | 4 | 13 | 13 | 0 | 0.0% | 13 | 13 | 0 | |
| SUBTOTAL | | 7 | 5 | 7 | 10 | 11 | 5 | 8 | 7 | 5 | | 66 | 27 | 39 | 144.4% | 0 | 2 | 0 | 1 | 0 | 1 | 1 | 3 | 3 | 4 | 15 | 13 | 2 | 15.4% | 81 | 84 | -3 |
| TOTAL | 0 | 99 | 612 | 648 | 653 | 638 | 689 | 691 | 675 | 614 | 655 | 5975 | 6,181 | -206 | -3.3% | 1 | 34 | 36 | 33 | 29 | 37 | 38 | 33 | 36 | 27 | 304 | 285 | 19 | 6.7% | 6279 | 6279 | 0 |

*Thanksgiving Week 11/22-11/26

Please note: Special Ed, PK, & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

| | PK | EAK 4yo | Total All |
|---------------------|-----------|----------|-----------|
| Cajon Park | 0 | 0 | 882 |
| Carlton Hills | 0 | 0 | 597 |
| Carlton Oaks | 0 | 0 | 820 |
| Chet F. Harritt | 0 | 0 | 587 |
| Hill Creek | 0 | 0 | 679 |
| Pepper Dr | 0 | 0 | 771 |
| Prospect Ave | 0 | 0 | 587 |
| Sycamore Canyon | 87 | 0 | 429 |
| Total PK/EAK | 87 | 0 | 87 |

| |
|--------------------------------------|
| Total Enrollment Including PK |
| 6366 |

Item C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item not on the agenda. The Board has a policy limiting any speaker to three minutes. The Board may not take action on any item presented. Requests-to-speak, should be submitted in advance. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak should be submitted in advance.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
December 7, 2021

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- November 16, 2021, regular meeting minutes
- November 29, 2021, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

November 16, 2021
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Ryan called the meeting to order at 7:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Ryan welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Member Fox led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Ryan presented the agenda for approval. Member Burns moved approval.

| | | | | | |
|----------------|--------------|---------------------|------------|--------------|------------|
| <i>Motion:</i> | <u>Burns</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Fox</u> | <i>Levens-Craig</i> | <u>Aye</u> | <i>Burns</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>El-Hajj</i> | <u>Aye</u> | | |

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report

C. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. She explained that because the topic was not an agenda item, the Board was unable to discuss and/or respond to the public communication. There were seven (7) requests to speak.

Jeff E. expressed his concerns and opposition of the COVID vaccine mandate for students.

Tracie Thill expressed concerns with the COVID vaccine mandate for students and staff and shared placing the shoes in front of the District Office to symbolize the mandate. Ms. Thill read statements from students, parents, and staff stressing their concern on the COVID mandates. She noted 135 pairs of shoes had been donated to the Salvation Army afterwards.

Brianna Medina expressed her opposition to the COVID vaccine mandate for students and asked the Board to stand against the mandate and allow parent choice.

Karen Sturn expressed her opposition to the COVID vaccine and mask mandates; and asked that the schools return to “normal” and not the “new normal” (i.e., masks and vaccine). She asked that parents be allowed back on campuses.

Erin Hagen expressed her concerns and opposition to the COVID vaccine mandate.

Mary Sturn, Chet F. Harritt student, asked that the Board discontinue the use of masks at the schools and not require the COVID vaccine.

Wendy Bender expressed concerns and her opposition of the COVID vaccine mandate and masks for students and staff.

President Ryan expressed her gratitude to those in attendance for sharing their thoughts and concerns.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Acceptance of Donations, Grants, and Bequests
- 2.5. Authorization to Sell/Dispose of Surplus Items
- 2.6. Approval of Purchase of Transfinder Integrated Routing Software System for Transportation Department
- 2.7. Approval/Ratification of General Services Agreements
- 3.1. Approval of Individual Service Agreement with Aseltine School for Nonpublic School Services
- 3.2. Approval of Clinical Practicum Agreement with California State University Northridge
- 3.3. Adoption of Resolution #2022-08 Designating Personnel as Licensing Representatives for YALE Preschool
- 3.4. Approval of Contract with Curriculum Associates for i-Ready English Language Arts and Mathematics
- 4.1. Personnel, Regular
- 4.2. Memorandum of Understanding with San Diego Youth Services for Anti-BIAS Program for Bully Prevention
- 4.3. Acceptance on Report on Certificated Credentials and Assignments

Member Burns moved approval.

| | | | | | |
|----------------|--------------|---------------------|------------|--------------|------------|
| <i>Motion:</i> | <u>Burns</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Fox</u> | <i>Levens-Craig</i> | <u>Aye</u> | <i>Burns</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>El-Hajj</i> | <u>Aye</u> | | |

E. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Maintenance & Operations Coordinator

Superintendent Baranski explained Administration conducted a thorough application review and interview process and recommended the appointment of Jose Reynoso, as Coordinator, Maintenance & Operations effective December 7, 2021. She shared Mr. Reynoso has extensive experience in the custodial field and is currently a Custodial Manager at Cal State San Marcos and holds a Bachelor of Science in Management and various other certifications. Member El-Hajj moved approval.

Mr. Reynoso expressed his appreciation for the consideration and shared he looked forward to being part of the Santee School District's team.

| | | | | | |
|----------------|---------------------|---------------------|------------|--------------|------------|
| <i>Motion:</i> | <u>El-Hajj</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Levens-Craig</u> | <i>Levens-Craig</i> | <u>Aye</u> | <i>Burns</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>El-Hajj</i> | <u>Aye</u> | | |

1.2. California School Boards Association (CSBA) Delegate Assembly Call for Nominations

Superintendent Baranski presented the Region 17 Delegate Assembly Members whose terms expire in 2022. The list was reviewed, but no nominations were brought forth. The Board shared they would wait to cast their collective vote in February.

1.3. Establish Date and Time of Board of Education Annual Organizational Meeting

President Ryan noted items E.1.3. and E.1.4 had been placed on discussion to make the public aware of the changes.

Superintendent Baranski explained Education Code requires the 2021 annual organizational meeting of governing boards be held between December 10 and December 24, 2021, inclusive; and noted the regularly scheduled Board meeting which meets the requirement is December 21, 2021. She noted that because it was during the winter break, the meeting would begin at 5:00 pm and only organizational business would be on the agenda. The Board took action to change the meeting time to 5:00 pm at the November 2 meeting.

Member El-Hajj moved approval to establish December 21, 5:00 pm, as the Organizational meeting.

| | | | | | |
|----------------|---------------------|---------------------|------------|--------------|------------|
| <i>Motion:</i> | <u>El-Hajj</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Levens-Craig</u> | <i>Levens-Craig</i> | <u>Aye</u> | <i>Burns</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>El-Hajj</i> | <u>Aye</u> | | |

1.4. Approval to Omit the January 4, 2022 Board of Education Meeting from the 2022 Board Meeting Calendar

Superintendent Baranski shared the regular meeting date January 4, 2022, is the week following Winter Break, and recommended this meeting be omitted from the 2022 meeting calendar. She explained this will allow appropriate time between meetings for staff to set the next meeting agenda. The first meeting in 2022 is January 18. Member Burns moved approval.

| | | | | | |
|----------------|--------------|---------------------|------------|--------------|------------|
| <i>Motion:</i> | <u>Burns</u> | <i>Ryan</i> | <u>Aye</u> | <i>Fox</i> | <u>Aye</u> |
| <i>Second:</i> | <u>Fox</u> | <i>Levens-Craig</i> | <u>Aye</u> | <i>Burns</i> | <u>Aye</u> |
| <i>Vote:</i> | <u>5-0</u> | <i>El-Hajj</i> | <u>Aye</u> | | |

Educational Services

2.1. Educator Effectiveness Funds (EEF)

Dr. Stephanie Pierce, Assistant Superintendent of Educational Services shared the EEF funds are specific to classroom based professional development and systems that directly support student learning and districts are expected to craft a five-year spending plan for these dollars. She noted there are \$1,569,000 in available funds for classroom based professional development. Funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. An annual data and expenditure report will be due each year on or before September 30. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the California Department of Education (CDE).

Dr. Pierce explained the District’s comprehensive Professional Development plan for the next five (5) years includes these funds with the plan; in addition through the LCAP, Consolidated Application and the LCAP Federal Addendum the District describes the use of professional learning using Title 1 funds, Title II funds, LCFF Supplemental funds, and Expanded Learning Opportunities grant funds, which account for another \$2 million over the next five (5) years to add to the District’s current professional development master plan. She noted the District’s Professional Development master plan, of which Educator Effectiveness Funds is a portion, represents an investment of \$3.5 million in professional learning for administrators, teachers, counselors, and instructional assistants.

This grant allows the District to expand the learning opportunities beyond what was planned through other current funds. Professional learning feedback was received from the teachers, administrators, classified personnel, and counselors through surveys, meetings, and other forums for several years with a strong adherence to continuing the District’s current focus. Learning opportunities will be set-up with smaller teams, 20-25, to focus the learning with a more individualized way.

Dr. Pierce provided an overview of the EEF plan and noted the plan was being presented for information only and would return for Board approval at the December 7, to meet the State approval deadline.

Educator Effectiveness Block Grant 2021

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---|---|---|
| Santee School District | Dr. Stephanie Pierce Assistant Superintendent Educational Services | stephanie.pierce@santeesd.net 619-258-2351 |
| Total amount of funds received by the LEA: | Date of Public Meeting prior to adoption: | Date of adoption at public meeting: |
| 1,569,820 | November 16, 2021 | December 7, 2021 |

EC 41480

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils, with a focus on any of the following areas:

- (1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide additional 1.0 FTE Curriculum Resource Teacher (CRT) to support mentoring and coaching of teachers | | 94,637 | 99,368 | 104,337 | 109,554 | 407,896.00 |
| Provide Site Administrators induction training with National Institute for Instructional Leadership (NISL) | 21,000 | | 55,000 | | | 76,000.00 |
| Provide Administrator coaching with BTS Spark for developing educational leaders | 21,000 | 21,000 | 5,000 | 5,000 | | 52,000.00 |

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| Provide writing professional learning for New Teachers | | 10,732 | 10,732 | 10,732 | | 32,196.00 |
| Provide induction training for new Special Education teachers | | 21,530 | 21,530 | 21,530 | 6,000 | 70,590.00 |
| Indirect Costs | 3,941 | 24,134 | 24,302 | 17,364 | 12,738 | 82,479.00 |
| Subtotal | 45,941.00 | 172,033.00 | 215,932.00 | 158,963.00 | 128,292.00 | 721,161.00 |

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|-------------------|------------------|------------------|------------------|-----------------------------|
| Provide Cognitive Guided Instruction (CGI) training for teachers | | 70,223 | 68,077 | 9,016 | | 147,316.00 |
| Provide College Preparatory Mathematics (CPM) training for teachers | | 20,814 | 11,894 | 11,894 | | 44,602.00 |
| Provide induction and technology training for Instructional Assistants | | 500 | 500 | 500 | 500 | 2,000.00 |
| Provide English Language Arts (ELA) training for teachers | | 17,886 | 17,886 | 17,886 | | 53,658.00 |
| Subtotal | 0.00 | 109,423.00 | 98,357.00 | 39,296.00 | 500.00 | 247,576.00 |

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for teachers with new Iready educational software system | | 31,500 | 31,500 | 31,500 | | 94,500.00 |
| Subtotal | 0.00 | 31,500.00 | 31,500.00 | 31,500.00 | 0.00 | 94,500.00 |

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for Counselors in preparation for each site to be Recognized as an ACSA Model Program (RAM) with certification | 9,000 | | | | | 9,000.00 |
| Provide Trauma-Focused Cognitive Behavioral Therapy Training | | 4,000 | | | | 4,000.00 |
| Provide training for teachers for the new Thrively software system | | 10,943 | 10,943 | 10,943 | 10,943 | 43,772.00 |
| Subtotal | 9,000.00 | 14,943.00 | 10,943.00 | 10,943.00 | 10,943.00 | 56,772.00 |

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for Positive Behavioral Intervention and Supports (PBIS) | 16,900 | 17,049 | 17,049 | | | 50,998.00 |
| Provide training for Restorative Practices and Circles | | 21,886 | 21,886 | 21,886 | 21,886 | 87,544.00 |
| Pay for attendance to San Diego County Office of Education (SDCOE) Equity Conference | 3,750 | 3,750 | 3,750 | 3,750 | 3,750 | 18,750.00 |
| Subtotal | 20,650.00 | 42,685.00 | 42,685.00 | 25,636.00 | 25,636.00 | 157,292.00 |

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for credentialed staff in Universal Design for Learning (UDL) | | 24,675 | 24,675 | 24,675 | 24,675 | 98,700.00 |
| Provide training for Instructional Assistant pertaining to mainstreaming Special Education students | | 13,398 | 13,398 | 13,398 | 13,398 | 53,592.00 |
| Subtotal | 0.00 | 38,073.00 | 38,073.00 | 38,073.00 | 38,073.00 | 152,292.00 |

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for teachers for Project Guided Language Acquisition Design (GLAD) | | 47,502 | 21,887 | 21,887 | 21,887 | 113,163.00 |
| Provide training for teachers for Imagine Learning English (ILE) | | 5,366 | 5,366 | 5,366 | 5,366 | 21,464.00 |
| Subtotal | 0.00 | 52,868.00 | 27,253.00 | 27,253.00 | 27,253.00 | 134,627.00 |

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Subtotal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Subtotal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for EAK/TK/PK/SDC PK during prep week | | 1,400 | 1,400 | 1,400 | 1,400 | 5,600.00 |
| Subtotal | 0.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 5,600.00 |

Summary of Expenditures

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|------------------------------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| Subtotal Section (1) | 45,941.00 | 172,033.00 | 215,932.00 | 158,963.00 | 128,292.00 | 721,161.00 |
| Subtotal Section (2) | 0.00 | 109,423.00 | 98,357.00 | 39,296.00 | 500.00 | 247,576.00 |
| Subtotal Section (3) | 0.00 | 31,500.00 | 31,500.00 | 31,500.00 | 0.00 | 94,500.00 |
| Subtotal Section (4) | 9,000.00 | 14,943.00 | 10,943.00 | 10,943.00 | 10,943.00 | 56,772.00 |
| Subtotal Section (5) | 20,650.00 | 42,685.00 | 42,685.00 | 25,636.00 | 25,636.00 | 157,292.00 |
| Subtotal Section (6) | 0.00 | 38,073.00 | 38,073.00 | 38,073.00 | 38,073.00 | 152,292.00 |
| Subtotal Section (7) | 0.00 | 52,868.00 | 27,253.00 | 27,253.00 | 27,253.00 | 134,627.00 |
| Subtotal Section (8) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal Section (9) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal Section (10) | 0.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 5,600.00 |
| Totals by year | 75,591.00 | 462,925.00 | 466,143.00 | 333,064.00 | 232,097.00 | 1,569,820.00 |

| |
|---|
| Total planned expenditures by the LEA: |
| 1,569,820.00 |

Note:
Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - o Teachers;
 - o Administrators;
 - o Paraprofessional educators;
 - o Classified staff.

Educator Effectiveness Block Grant 2021 for Santee School District

Page 6 of 6

F. BOARD POLICIES AND BYLAWS

President Ryan noted item F.1.1. were first readings of revised Board Policies Local Control Accountability Plan (BP 0460) and Accountability (BP 0500); and encouraged the Board to review and discuss any questions with Administration.

1.1. First Reading: Revised Board Policies (BP)

- **BP 0460 – Local Control Accountability Plan**
- **BP 0500 – Accountability**

G. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association President, was present but did not have communication.

H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski provided a COVID-19 District update. She explained the cases were reported to be on a downward trend at the previous meeting but were currently holding steady. She shared 110 student tests were administered which meant students were able to remain in school; Superintendent Baranski clarified students are required to test multiple times over a 10-day period and this did not mean 110 students were tested.

Superintendent Baranski congratulated Member Elana Levens-Craig for being one of five recipients of the Women in Leadership award presented by the San Diego Regional County Chamber of Commerce. The Board congratulated Member Levens-Craig on her award.

Member Levens-Craig shared enjoying seeing and hearing about the great things happening at school sites (fishing trip, frisbee golf, candy palooza, ceramics classes, etc.); and shared attending the celebration of life for John Pagenkopp, a former teacher at Cajon Park, and seeing a lot of former employees.

I. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
*Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)*
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 7:52 p.m.

J. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 9:23 p.m. and reported no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of November 16, 2021, was adjourned at 9:23 p.m.

Dianne El-Hajj, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

November 29, 2021
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

The meeting was called to order at 6:00 p.m.

Members present:

Barbara Ryan, President
Elana Levens-Craig, Vice President
Dianne El-Hajj, Clerk
Ken Fox, Member
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board

B. PUBLIC COMMUNICATION

President Ryan invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release (Gov't. Code § 54957)

The Board entered closed session at 7:35 p.m.

D. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 7:35 p.m. and reported no action was taken.

E. ADJOURNMENT

With no further business, the November 29, 2021, special meeting was adjourned at 7:35 p.m.

Dianne El-Hajj, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
Prepared by Karl Christensen
December 7, 2021

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|---------------------|--|
| ✓ | Staff Development | Implement a staff development plan as the cornerstone of employee performance and growth |

FISCAL IMPACT:

The estimated travel expenses are \$8,879, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

| Board Travel Report - December 7, 2021 | | | | | | | | | | | | |
|--|----------|------------|-------------------|-----------------|------------------------------|---------------|----------|--------------------|-------------------|---|---------------|--|
| Travel Dates | | | Attendees | Site or Dept. | Conference or Workshop | Location | Sub Cost | Estimated Expenses | Budget | Purpose of Travel | District Goal | |
| Wed-Fri, | 10/13/21 | - 10/15/21 | Vania Knight | Hill Creek | ADOS-2 Clinical Training | Camarillo, CA | \$0 | \$280 | Special Education | Training to assess/diagnose autism & pervasive development disorders. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Mike Olander | Pupil Services | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Kirsten Stretton | Cajon Park | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Catriona Da Silva | Carlton Hills | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Jennifer George | Carlton Oaks | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | C. McLean-Simma | Chet F. Harritt | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | John Schweller | Hill Creek | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Julian Sesma | Pepper Drive | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Mia Morales | PRIDE Academy | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Tracie Perez | Rio Seco | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Various, | 01/11/22 | - 03/18/22 | Carrie Thompson | Sycamore Canyon | ASCA National Model Training | Online | \$0 | \$700 | Pupil Services | Training for ASCA national model implementation and standards. | 1, 2 | |
| Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California | | | | | | | | | | | | |
| Fri-Sun, | 01/28/22 | - 01/30/22 | Jessica Ochoa | San Diego | CALSA Conference | San Diego | \$0 | \$1,599 | Project SAFE | Evidence-based practices and solutions to improve District outcomes. | 1 | |

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
December 7, 2021

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve check #22719 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact is \$512.78 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

| Date | Number | Name | Memo | Amount |
|----------|--------|------------------------------|-----------------------------------|----------|
| 11/15/21 | 22719 | Mission Federal Credit Union | Mission Capt Main Chrg - Oct 2021 | \$512.13 |

Total Checks Written \$512.13

October 2021 Bank Fees \$0.65

Amount to be reimbursed by SDCOE

Total to be Reimbursed \$512.78

Total to Deduct from Future Reimbursement \$0.00

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

| Vendor Name | Description of Services | Date(s) of Service | Amount | Funding |
|---|---|---------------------|---------------------------------------|-------------------|
| Wilda's Writing Workshop | Writing Training | 11/08/21 – 06/08/22 | \$6,015.88 (not to exceed) | Hill Creek |
| Classics 4 Kids | Music Concert | 11/30/21 | \$625.00 (not to exceed) | Carlton Oaks |
| Mcalister Institute | Drug Testing for Suspected Drug Use | 07/01/21 – 06/30/22 | \$18/test (not to exceed \$1,000.00) | Pupil Services |
| Radical Reptiles | Animal Knowledge and Interaction Experience | 12/21/21 | \$545.00 | OST |
| Schloyer Educational Audiology Associates | Central Auditory Processing Assessments | 07/01/21 – 06/30/22 | \$150/hour (not to exceed \$5,000.00) | Special Education |
| San Diego Occupational Therapy | IEE for Fine Motor Skills | 11/18/21 – 06/30/22 | \$1,960.00 (not to exceed) | Special Education |

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-------------------------|---|
| ✓ | Educational Achievement | Assure the highest level of educational achievement for all students |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2021-22 and 2022-23 school year for the transportation of their own child(ren) are listed below:

| School of Attendance | Round Trip Miles Per Day | # of Days | Per Mile Rate | Total Estimated Annual Cost |
|----------------------|--------------------------|-----------|---------------|-----------------------------|
| Carlton Hills School | 8.4 | 180 | \$0.56 | \$846.72 |
| Rio Seco School | 14.8 | 180 | \$0.56 | \$1,491.84 |
| Total: | | | | \$2,338.56 |

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact of \$2,338.56 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5. Approval/Ratification of Expenditure Transactions
 Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)
 December 7, 2021

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period October 1, 2021 through October 31, 2021.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

There were 198 transactions totaling \$19,922.93 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

| PURCHASE DATE | CARDHOLDER | DEPARTMENT | MERCHANT NAME | PURCHASE AMOUNT | PURCHASE DESCRIPTION |
|---------------|-------------------------|-------------------------|------------------------|-----------------|--|
| 20211020 | ABEL,CATHY | CHILD NUTRITION | DO MY OWN | 69.79 | Bug lights glue boards. |
| 20211024 | ABEL,CATHY | CHILD NUTRITION | OFFICE DEPOT #846 | 113.58 | Office supplies. |
| 20211027 | ABEL,CATHY | CHILD NUTRITION | THE WEBSTAUANT STORE | 38.53 | Pot holders. |
| | | | | 221.90 | |
| 20211001 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | USPS PO 0570200071 | 2.36 | Postage. |
| 20211001 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | SAN DIEGO EAST COUNTY | 35.00 | Registration for San Diego East County Chamber of Commerce First Friday Breakfast. |
| 20211006 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | SANDWICH BAGS DELI & C | 88.22 | Board meeting supplies. |
| 20211007 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | VONS #1897 | 42.50 | Board meeting supplies. |
| 20211007 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | TST* NOTHING BUNDT CAK | 24.00 | Board meeting supplies. |
| 20211011 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 20.74 | Week of School Administrator expenses. |
| 20211012 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | ETSY.COM - STORYCABIN | 126.07 | Board meeting supplies. |
| 20211014 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 175.61 | Expenses for Week of School Administrator. |
| 20211015 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | MARCO PROMOS LLC | 467.24 | Student lanyards. |
| 20211015 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 83.40 | Expenses for Week of School Administrator. |
| 20211017 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | USPS PO 0570200071 | 2.36 | Postage. |
| 20211017 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 117.71 | Expenses for Week of School Administrator. |
| 20211017 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 29.18 | Expenses for Week of School Administrator. |
| 20211017 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | VONS #1897 | 19.69 | Board meeting supplies. |
| 20211019 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP HELP.UBER.C | 53.30 | Expenses for Week of School Administrator. |
| 20211020 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | SANDWICH BAGS DELI & C | 93.43 | Board meeting supplies. |
| 20211021 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | VONS #1897 | 30.99 | Board meeting supplies. |
| 20211024 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | UBER TRIP | 59.36 | Expenses for Week of School Administrator. |
| 20211029 | ARREOLA,LISA | SUPERINTENDENT'S OFFICE | USPS PO 0570200071 | 2.36 | Postage. |
| | | | | 1,473.52 | |
| 20211014 | AVILA,EVONN | BUSINESS SERVICES | BESTBUYCOM806501319813 | 64.63 | USB to VGA Adapter (2). |
| 20211015 | AVILA,EVONN | BUSINESS SERVICES | SCHOOL SERVICES OF CAL | 1,300.00 | SSC Governor's Budget Workshop (KB, KC, SP, TL, TL - 1/21/2022). |
| 20211015 | AVILA,EVONN | BUSINESS SERVICES | STERICYCLE AE ONLINE | 332.70 | BioHazard Medical Waste Containment/Disposal (COVID Testing Center). |
| 20211021 | AVILA,EVONN | BUSINESS SERVICES | CA DIR DOSH | 370.00 | CAL/OSHA Inspection #1526899. |
| 20211021 | AVILA,EVONN | BUSINESS SERVICES | OPC CA DIR DOSH FE | 8.51 | CAL/OSHA Inspection #1526899 Processing Fee. |
| | | | | 2,075.84 | |
| 20211021 | BAKER,HOPE | OST PROGRAMS | WAL-MART #1917 | 54.97 | YALE Classroom supplies. |
| 20211022 | BAKER,HOPE | OST PROGRAMS | SMART AND FINAL 929 | 84.48 | YALE snacks. |
| 20211024 | BAKER,HOPE | OST PROGRAMS | TARGET.COM * | (20.57) | Refund for staff supplies returned. |
| 20211024 | BAKER,HOPE | OST PROGRAMS | WAL-MART #2253 | 171.13 | YALE Classroom supplies. |
| 20211024 | BAKER,HOPE | OST PROGRAMS | PARTY CITY 441 | 26.92 | Staff Appreciation supplies. |
| 20211024 | BAKER,HOPE | OST PROGRAMS | TARGET.COM * | 20.57 | YALE Classroom supplies. |
| 20211024 | BAKER,HOPE | OST PROGRAMS | LOWES #01661* | 13.36 | YALE Classroom furniture and fixtures. |
| 20211027 | BAKER,HOPE | OST PROGRAMS | SPROUTS FARMERS MARK | 234.12 | YALE snacks. |
| 20211031 | BAKER,HOPE | OST PROGRAMS | VONS #1897 | 56.04 | Yale snacks. |
| | | | | 641.02 | |
| 20211019 | BENEDETTO,LINDSAY | CHET F. HARRITT | OTC BRANDS INC | 333.78 | PBIS Incentives. |
| | | | | 333.78 | |
| 20211003 | BONSER,KRISTEN | PRIDE ACADEMY | WWW.STENHOUSE.COM | 394.37 | Professional Development. |
| 20211004 | BONSER,KRISTEN | PRIDE ACADEMY | THE HOME DEPOT #1848 | 330.08 | Garden Club supplies. |
| 20211005 | BONSER,KRISTEN | PRIDE ACADEMY | ARMSTRONG 763 EL CAJON | 142.08 | Garden Club supplies. |
| 20211008 | BONSER,KRISTEN | PRIDE ACADEMY | AMZN MKTP US*279C603L0 | 122.76 | Chess Club supplies. |
| | | | | 989.29 | |
| 20211008 | BORDEN,STEPHANIE | EDUCATIONAL SERVICES | TARGET 00014852 | 167.00 | Microwave for the ERC Kitchen. |
| 20211022 | BORDEN,STEPHANIE | EDUCATIONAL SERVICES | AMZN MKTP US*2Y17Z66L1 | 135.75 | Standing desk converter. Sit to Stand-up desk. |
| 20211028 | BORDEN,STEPHANIE | EDUCATIONAL SERVICES | AMAZON.COM*2Y4YK79P2 | 21.52 | Library book shrink wrap for the District Library. |
| | | | | 324.27 | |
| 20211011 | BORTS,KATHERINE | HUMAN RESOURCES | IN *SAN DIEGO LIVESCAN | 20.00 | Custodian of records fingerprint fee. |
| 20211014 | BORTS,KATHERINE | HUMAN RESOURCES | SQ *PRSA SAN DIEGO/IMP | 90.00 | HR Job Recruitment. |
| 20211015 | BORTS,KATHERINE | HUMAN RESOURCES | MC JOB POST | 100.00 | HR Job Recruitment. |
| | | | | 210.00 | |
| 20211008 | BROGAN-BARANSKI,KRISTIN | SUPERINTENDENT'S OFFICE | AMZN MKTP US*2C9GD5W92 | 135.75 | Standing Desk Converter/Ergonomic Desktop. |
| 20211010 | BROGAN-BARANSKI,KRISTIN | SUPERINTENDENT'S OFFICE | AMZN MKTP US*277BC2XR1 | 34.43 | Miscellaneous supplies. |
| 20211025 | BROGAN-BARANSKI,KRISTIN | SUPERINTENDENT'S OFFICE | ZOOM.US 888-799-9666 | 29.98 | Online meeting platform. |
| | | | | 200.16 | |

| PURCHASE DATE | CARDHOLDER | DEPARTMENT | MERCHANT NAME | PURCHASE AMOUNT | PURCHASE DESCRIPTION |
|---------------|-----------------|------------------------|-------------------------|-----------------|---|
| 20211008 | DOBBINS,TIMOTHY | CAJON PARK | AMZN MKTP US*275GZ4CP2 | 7.53 | Classroom supplies. |
| 20211008 | DOBBINS,TIMOTHY | CAJON PARK | AMZN MKTP US*275CL7CK2 | 9.15 | Classroom supplies. |
| 20211010 | DOBBINS,TIMOTHY | CAJON PARK | AMZN MKTP US*274903E60 | 21.54 | Office supplies. |
| 20211012 | DOBBINS,TIMOTHY | CAJON PARK | AMAZON.COM*273FM8DG1 | 61.83 | Classroom supplies. |
| 20211019 | DOBBINS,TIMOTHY | CAJON PARK | SMART AND FINAL 929 | 59.51 | Office supplies. |
| | | | | 159.56 | |
| 20211001 | FORSTER,CHASITY | HILL CREEK | THE HOME DEPOT #0673 | 56.73 | Garden materials. |
| 20211001 | FORSTER,CHASITY | HILL CREEK | AMAZON.COM*2C3I28112 | 75.10 | Glue. |
| 20211001 | FORSTER,CHASITY | HILL CREEK | THE HOME DEPOT #0673 | 97.96 | Garden materials. |
| 20211004 | FORSTER,CHASITY | HILL CREEK | WALMART.COM AA | 37.70 | Custodial supplies. |
| 20211007 | FORSTER,CHASITY | HILL CREEK | AMAZON.COM*279985NF0 A | 43.58 | Health Office paper towel dispenser. |
| 20211007 | FORSTER,CHASITY | HILL CREEK | AMZN MKTP US*277H23ZF0 | 21.50 | Soap dispenser for Kindergarten team. |
| 20211011 | FORSTER,CHASITY | HILL CREEK | AMAZON.COM*274GA95E1 | 33.97 | Paper towels for Nurses office. |
| 20211017 | FORSTER,CHASITY | HILL CREEK | STAPLES DIRECT | 256.37 | Toner for office printer. |
| 20211019 | FORSTER,CHASITY | HILL CREEK | AMZN MKTP US*2Y6WL7PE1 | 15.06 | Nurse's Office supplies. |
| 20211020 | FORSTER,CHASITY | HILL CREEK | VOYAGER SOPRIS LEARN'G | 202.13 | Teacher resource materials - Title 1. |
| 20211020 | FORSTER,CHASITY | HILL CREEK | AMAZON.COM*2Y38N01D1 A | 40.36 | Library supplies. |
| 20211027 | FORSTER,CHASITY | HILL CREEK | AMAZON.COM*Q748316B3 | 11.98 | Office supplies. |
| 20211029 | FORSTER,CHASITY | HILL CREEK | AMZN MKTP US*IX9209AW3 | 10.76 | Nurse's Office supplies. |
| | | | | 903.20 | |
| 20211006 | GREEN,CHRISHAUN | OST PROGRAMS | WAL-MART #1917 | 13.80 | Project SAFE snacks. |
| 20211028 | GREEN,CHRISHAUN | OST PROGRAMS | SMART AND FINAL 929 | 13.66 | Project SAFE snacks. |
| | | | | 27.46 | |
| 20211003 | HICKS,TYLENE | CHET F. HARRITT | AMAZON.COM*2C2KN4931 A | 30.86 | Chicken Scratch and Treats (Chicken Feed). |
| 20211004 | HICKS,TYLENE | CHET F. HARRITT | AMZN MKTP US*2C9SI2I1I | 36.09 | Chicken feed. |
| 20211010 | HICKS,TYLENE | CHET F. HARRITT | AMZN MKTP US*274S37XG1 | 32.30 | Audio jack cords (for sound system). |
| 20211015 | HICKS,TYLENE | CHET F. HARRITT | AMZN MKTP US*2716B8RV0 | 96.86 | Poly vinyl spot markers - PE. |
| 20211017 | HICKS,TYLENE | CHET F. HARRITT | AMZN MKTP US*270HM7YK0 | 44.12 | Foam corner guard material - Safety. |
| 20211021 | HICKS,TYLENE | CHET F. HARRITT | AMZN MKTP US*2Y2KPOHA1 | 64.60 | USB C Computer/Projector Adaptors for the classroom. |
| 20211029 | HICKS,TYLENE | CHET F. HARRITT | DISCOUNTMUGS.COM | 303.31 | PBIS Student Incentives - Color Changing Cups. |
| | | | | 608.14 | |
| 20211004 | HOHIMER,KAREN | CAJON PARK | AMZN MKTP US | (14.32) | Order return/credit. |
| 20211008 | HOHIMER,KAREN | CAJON PARK | AMZN MKTP US | (12.92) | Order return/credit. |
| | | | | (27.24) | |
| 20211007 | HOOKS,TED A | PEPPER DRIVE | AMAZON.COM*274PQ0LD0 | 538.72 | Outdoor tables for learning space. |
| 20211008 | HOOKS,TED A | PEPPER DRIVE | PADLET* PADLET SOFTWARE | 96.00 | Software. |
| | | | | 634.72 | |
| 20211004 | JOHNSTON,ANDREW | CARLTON OAKS | THE HOME DEPOT #0673 | 25.46 | Custodian supplies. |
| 20211006 | JOHNSTON,ANDREW | CARLTON OAKS | HOMEDEPOT.COM | 149.86 | Custodian supplies. |
| 20211029 | JOHNSTON,ANDREW | CARLTON OAKS | HOMEDEPOT.COM | 96.91 | Custodian supplies. |
| | | | | 272.23 | |
| 20211005 | LOCKE,SUMMER | SYCAMORE CANYON | PRO-ED, INC | 55.34 | Professional Reading-SLP. |
| 20211021 | LOCKE,SUMMER | SYCAMORE CANYON | AMZN MKTP US*2Y7518BJ1 | 96.06 | Supplies for Visual Art. |
| 20211022 | LOCKE,SUMMER | SYCAMORE CANYON | AMZN MKTP US*2Y9NW9QD1 | 189.44 | Visual Art supplies. |
| | | | | 340.84 | |
| 20211001 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US*2C9WM1K21 | 23.69 | HDMI splitter. |
| 20211003 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | MOSYLE COR* MOSYLE_MAN | 8.26 | Additional licenses for enrolled devices subscription from 9-1-21 to 5-17-22. |
| 20211005 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | WILLY'S ELECTRONICS | 15.19 | HDMI to HDMI, 15' cable. |
| 20211005 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | WILLY'S ELECTRONICS | 15.19 | HDMI to HDMI, 15' cable. |
| 20211006 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US*278PB6ZH1 | 17.22 | 2 of DisplayPort to VGA adapters. |
| 20211006 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US*279O38OU0 | 123.91 | New Genuine Battery for Dell Latitude 7480 laptop. |
| 20211010 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US*2785C01L0 | 52.74 | 1 of OtterBox case for iPhone 13 Pro & 1 of 3-pk of tempered glass screen protector for iPhone. |
| 20211013 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | LOS ANGELES GRINDING C | 79.00 | Blade sharpening for machine paper cutter for pubs. |
| 20211018 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | SIMPLISAFE | 24.99 | Security system. |
| 20211019 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | LOS ANGELES GRINDING C | 79.00 | Blade sharpening for machine paper cutter for pubs. |
| 20211020 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US | (17.22) | Return of 2 of DisplayPort to VGA adapters. |
| 20211021 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | WYZE LABS, INC. | 80.01 | Computer security software. |
| 20211024 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | WILLY'S ELECTRONICS | 28.73 | 2 of VGA Cables with 3.5MM, 15' Slim. |
| 20211027 | MARSMAN,MATTHEW | INFORMATION TECHNOLOGY | AMZN MKTP US*2Y2SY1KP2 | 10.76 | 1 of Mini DisplayPort to HDMI Adapter 2 pack. |
| | | | | 541.47 | |

| PURCHASE DATE | CARDHOLDER | DEPARTMENT | MERCHANT NAME | PURCHASE AMOUNT | PURCHASE DESCRIPTION |
|---------------|-----------------|----------------------|------------------------|-----------------|--|
| 20211004 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*2C6CK09R0 | 87.20 | OT items. |
| 20211012 | MCGINTY,MIMI | SPECIAL EDUCATION | AMAZON.COM*2735D0AS2 A | 13.98 | OT item. |
| 20211012 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*277F08072 | 102.35 | Item for SDC class. |
| 20211013 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*275XT9981 | 87.27 | Learning Loss item for classroom. |
| 20211013 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*272QV66M0 | 210.00 | Items for SDC class. |
| 20211013 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*2789Q8XR2 | 87.27 | Learning Loss Item for classroom. |
| 20211014 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*270SU2VK2 | 78.09 | Learning Loss Item for classroom. |
| 20211015 | MCGINTY,MIMI | SPECIAL EDUCATION | VISTAPR*VISTAPRINT.COM | 31.24 | Stamp for preschool SLP. |
| 20211015 | MCGINTY,MIMI | SPECIAL EDUCATION | SOUTHPAW ENTERPRISES I | 93.48 | Item for class, learning loss. |
| 20211015 | MCGINTY,MIMI | SPECIAL EDUCATION | AMAZON.COM*276D98771 A | 32.12 | item for SDC class. |
| 20211015 | MCGINTY,MIMI | SPECIAL EDUCATION | THERAPRO | 149.99 | Learning Loss item/book. |
| 20211017 | MCGINTY,MIMI | SPECIAL EDUCATION | AWL*PEARSON EDUCATION | 60.34 | Protocols for Psych's. |
| 20211017 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*279BV8W30 | 10.23 | OT item. |
| 20211018 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*2Y62J6ZQ0 | 28.00 | Device, budget code per Mimi. |
| 20211022 | MCGINTY,MIMI | SPECIAL EDUCATION | WESTERN PSYCHOLOGICAL | 277.36 | OT protocols. |
| 20211024 | MCGINTY,MIMI | SPECIAL EDUCATION | ALL ABOUT LEARNING | 79.88 | Learning loss items. |
| 20211024 | MCGINTY,MIMI | SPECIAL EDUCATION | HILTON | 223.09 | Hotel for conference. |
| 20211024 | MCGINTY,MIMI | SPECIAL EDUCATION | AMZN MKTP US*2Y9NH3KZ1 | 100.18 | Items for SDC class. |
| 20211027 | MCGINTY,MIMI | SPECIAL EDUCATION | LEARNING WITHOUT TEARS | 26.35 | Learning loss item. |
| 20211027 | MCGINTY,MIMI | SPECIAL EDUCATION | THERAPRO | 149.99 | Learning loss item/book. |
| 20211027 | MCGINTY,MIMI | SPECIAL EDUCATION | WESTERN PSYCHOLOGICAL | 66.00 | Protocols for Psych's. |
| 20211029 | MCGINTY,MIMI | SPECIAL EDUCATION | LEARNING WITHOUT TEARS | 171.57 | Learning loss items. |
| 20211031 | MCGINTY,MIMI | SPECIAL EDUCATION | WESTERN PSYCHOLOGICAL | 247.71 | Protocols for SLPs. |
| | | | | 2,413.69 | |
| 20211001 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | AMAZON.COM*2C7MT11Y2 | 91.43 | Professional Development Books for Dawn Minutelli. |
| 20211001 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | AMAZON.COM*2C2UM01F2 A | 91.43 | Professional Development Books for CRTs. |
| 20211011 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | LAKESHORE LEARNING MAT | 138.39 | State Preschool supplies. |
| 20211013 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | AMAZON.COM*272MK5PP2 | 129.08 | Four sets of "Setting the Standard for Project Based Learning". |
| 20211013 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | PBLWORKS PUBLICATIONS | 73.42 | Professional Development Books for the CRTs. |
| 20211015 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | LAKESHORE LEARNING MAT | 331.39 | Letter Tiles for the Alternative School. |
| 20211024 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | SSL ECOMM | 117.14 | State Preschool supplies. |
| 20211026 | MINUTELLI,DAWN | EDUCATIONAL SERVICES | SSL ECOMM | 14.06 | State Preschool supplies. |
| | | | | 986.34 | |
| 20211004 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*2C9MP8M92 | 41.53 | Student incentives. |
| 20211005 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*2C7N942L2 | 117.36 | Campus Aide supplies. |
| 20211005 | NELSON,REBECCA | CHET F. HARRITT | AMAZON.COM*2C8C17S22 | 40.50 | Batteries. |
| 20211008 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*2C11S0YO2 | 17.23 | PE supplies. |
| 20211011 | NELSON,REBECCA | CHET F. HARRITT | AMAZON.COM*277MX31T0 A | 20.45 | Math Resource Books. |
| 20211011 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*279Y69452 | 39.06 | Student incentives. |
| 20211012 | NELSON,REBECCA | CHET F. HARRITT | OFFICE DEPOT #846 | 7.81 | Hand sanitizers. |
| 20211013 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*270RR76S0 | 39.25 | Teacher resource supplies. |
| 20211020 | NELSON,REBECCA | CHET F. HARRITT | AMAZON.COM*2Y7GA9XM0 | 150.82 | Key security tags. |
| 20211021 | NELSON,REBECCA | CHET F. HARRITT | AMZN MKTP US*2Y09K3NV2 | 18.30 | Campus Aide supplies. |
| | | | | 492.31 | |
| 20211007 | OCHOA,JESSICA | OST PROGRAMS | STAPLES DIRECT | 96.96 | Toner cartridge. |
| 20211008 | OCHOA,JESSICA | OST PROGRAMS | WALMART.COM AA | 59.03 | PSAFE supplies. |
| 20211021 | OCHOA,JESSICA | OST PROGRAMS | WALMART.COM AT | 24.45 | Eraser stick refills. |
| 20211024 | OCHOA,JESSICA | OST PROGRAMS | WALMART.COM AY | 5.41 | Thanksgiving Break P-SAFE classroom supplies Chennile stems. |
| 20211025 | OCHOA,JESSICA | OST PROGRAMS | WALMART.COM AU | 13.46 | Lights On supplies (balloons). |
| 20211027 | OCHOA,JESSICA | OST PROGRAMS | WALMART.COM AA | 45.47 | Thanksgiving break care P-SAFE supplies cups and cheerios, pasta noodles, ping pong balls. |
| 20211031 | OCHOA,JESSICA | OST PROGRAMS | PARTY CITY 441 | 12.91 | Staff appreciation (balloons). |
| | | | | 257.69 | |
| 20211001 | OGDEN,LINDSAY | PRIDE ACADEMY | AMAZON.COM*2C1HX7291 | 8.07 | Student behavior supplies. |
| 20211001 | OGDEN,LINDSAY | PRIDE ACADEMY | AMZN MKTP US*2C6N3BI0 | 32.30 | Student incentives. |
| 20211011 | OGDEN,LINDSAY | PRIDE ACADEMY | GOPHER SPORT | 126.72 | PE equipment. |
| 20211017 | OGDEN,LINDSAY | PRIDE ACADEMY | AMAZON.COM*2Y5F28OZ0 | 53.84 | Early reading tools. |
| 20211024 | OGDEN,LINDSAY | PRIDE ACADEMY | AMAZON.COM*2Y6YS27P1 | 77.88 | Math manipulatives. |
| 20211026 | OGDEN,LINDSAY | PRIDE ACADEMY | TEACHERSPAYTEACHERS.CO | 2.00 | Student behavior teaching tool. |
| 20211031 | OGDEN,LINDSAY | SPECIAL EDUCATION | LOWES #01661* | 21.54 | Custodial supplies. |
| | | | | 322.35 | |
| 20211004 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US*2C6MX0WD1 | 25.17 | Office supplies for SSP. |
| 20211005 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US*2728214G1 | 20.45 | Classroom supplies for SSP. |
| 20211005 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US*2C55302V2 | 104.40 | Classroom supplies for SSP. |
| 20211017 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US*2Y88W74J1 | 15.07 | Audio cable for AR for Pupil Services. |
| 20211017 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US | (20.45) | Refund for classroom supplies (Learning Resources ten-frame magnetic whiteboard set. |
| 20211017 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US | (25.34) | Refund for classroom supplies (USAOPOLY board game - order #114-4033330-1705857). |
| 20211017 | OLANDER,MICHAEL | SPECIAL EDUCATION | AMZN MKTP US | (27.99) | Refund for classroom supplies (posters and batteries - order #114-4033330-1705857). |
| | | | | 91.31 | |

| PURCHASE DATE | CARDHOLDER | DEPARTMENT | MERCHANT NAME | PURCHASE AMOUNT | PURCHASE DESCRIPTION |
|---------------|----------------------|--------------------------|------------------------|-----------------|---|
| 20211001 | PARKER, HEIDI MARIA | SPECIAL EDUCATION | AMZN MKTP US*2C61P5261 | 113.11 | Playground equipment. |
| 20211001 | PARKER, HEIDI MARIA | SPECIAL EDUCATION | AMZN MKTP US*2C9H98EH2 | 86.18 | Playground equipment. |
| 20211004 | PARKER, HEIDI MARIA | SPECIAL EDUCATION | AMZN MKTP US*2C7DM1V82 | 4.51 | Playground equipment. |
| 20211020 | PARKER, HEIDI MARIA | SPECIAL EDUCATION | SMART AND FINAL 933 | 37.69 | Student incentives. |
| | | | | 241.49 | |
| 20211020 | PEABODY, LESLIE | SPECIAL EDUCATION | MISSION EQUIPMENT | 295.00 | Annual inspection for bus lift. |
| | | | | 295.00 | |
| 20211007 | PEZONE, MELYNDA | CARLTON OAKS | AMZN MKTP US*2738L0ZM0 | 9.69 | Badge Covers for Safety Patrol Whistle Labels. |
| 20211012 | PEZONE, MELYNDA | CARLTON OAKS | AMAZON.COM*279EX5BM0 | 92.94 | Clear front report covers for School Site Red Book. |
| 20211017 | PEZONE, MELYNDA | CARLTON OAKS | AMZN MKTP US*2Y5ZM0OL1 | 36.06 | File folder tabs and PE supplies. |
| 20211020 | PEZONE, MELYNDA | CARLTON OAKS | LEGAL BOOKS DISTRIBUTI | 62.52 | California Suspension and Expulsion Law Resource Book. |
| | | | | 201.21 | |
| 20211003 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 316.79 | Airfare for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211003 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 29.99 | Airfare for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211003 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 29.99 | Airfare for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211003 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 316.79 | Airfare for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211006 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ASS CAL SCH ADMIN | 775.00 | Conference Registration Fees for Mimi McGinty. Every Child Counts Symposium. |
| 20211006 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ASS CAL SCH ADMIN | 775.00 | Conference Registration Fees for Brienne Downing. Every Child Counts Symposium. |
| 20211010 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | CITE | 800.00 | California IT in Education Conference for Matt Marsman and Dan Prouty. |
| 20211031 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 18.99 | Airfare changes for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211031 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 18.99 | Airfare changes for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211031 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 50.01 | Airfare changes for Matt Marsman and Dan Prouty for the CITE Conference. |
| 20211031 | PIERCE, STEPHANIE | EDUCATIONAL SERVICES | ALASKA AIRLINES INC. | 50.01 | Airfare changes for Matt Marsman and Dan Prouty for the CITE Conference. |
| | | | | 3,181.56 | |
| 20211008 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*272U413P0 | 64.60 | Math manipulatives. |
| 20211008 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*278KY4AQ1 | 116.34 | Pilot computer peripherals for synchronous learning. |
| 20211014 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*272J34MD2 | 38.78 | Pilot computer peripheral for synchronous learning. |
| 20211020 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*2Y2LX1110 | 53.82 | External computer storage. |
| 20211024 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*2Y80S7EW2 | 29.82 | Toner. |
| 20211024 | PROUTY, DANIEL J | INSTRUCTIONAL TECHNOLOGY | AMZN MKTP US*2Y2KP0VV2 | 25.85 | Toner. |
| | | | | 329.21 | |
| 20211013 | ROGERS, CHRISTOPHER | RIO SECO | AMZN MKTP US*274YK37C1 | 14.00 | Whistles for Safety Patrol |
| 20211029 | ROGERS, CHRISTOPHER | RIO SECO | AMAZON.COM*WO1VT3H23 | 32.13 | 3 Children's books on anger management. |
| 20211029 | ROGERS, CHRISTOPHER | RIO SECO | AMAZON.COM*5896Y7403 | 12.92 | Children's book on anger management. |
| | | | | 59.05 | |
| 20211010 | SIMPSON, DEBRA | RIO SECO | BESTBUYCOM806500351477 | 622.60 | Refrigerator for the Staff Lounge. |
| 20211011 | SIMPSON, DEBRA | RIO SECO | WALMART.COM AA | 183.12 | Replacement podium for the MPR. |
| 20211012 | SIMPSON, DEBRA | RIO SECO | OFFICE DEPOT #846 | 21.70 | Hand sanitizer replacements. |
| 20211024 | SIMPSON, DEBRA | RIO SECO | AMAZON.COM*2Y5ZG27L1 | 29.08 | Professional Development: Conversations About Race. |
| | | | | 856.50 | |
| 20211014 | SOUTHCOTT, STEPHANIE | CARLTON HILLS | AMZN MKTP US*2725R8KB0 | 15.06 | Misc office supplies. |
| | | | | 15.06 | |
| 20211006 | TOMLINSON, ANGELA | COMMUNITY COLLABORATIVE | EVENT* 2021 GRANTEES P | 250.00 | Registration for DoDEA (Project Resilience). |
| | | | | 250.00 | |
| | | | | 19,922.93 | |

BACKGROUND:

Government Code sections 66001 and 66006 require school districts to make certain findings and a report available to the public each year related to the collection and use of Level 1 and Level 2 Developer Fees. Specifically, Government Code section 66006 requires that, within 180 days after the last day of each fiscal year, a report regarding each separate account or fund in which these fees are deposited be made available to the public and be reviewed at a regularly scheduled Board meeting. The report is to contain the following information:

- A brief description of the type of fee in the account or fund
- The amount of the fee
- The beginning and ending balance of the account or fund
- The amount of the fees collected and the interest earned
- An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with the fees
- An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement
- A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid, and the rate of interest that the account or fund will receive on the loan
- The amount of refunds made pursuant to subdivision (e) of Section 66001 and any allocations pursuant to subdivision (f) of Section 66001

This code also stipulates that the report be reviewed at a regularly scheduled Board meeting not less than 15 days after the report is made available to the public. Notice of the meeting is to be mailed to any parties expressing an interest, in writing, for receiving a mailed notice. The District has no requests on file for mailed notices.

Notice of the availability of the report was posted in three (3) prominent places within the District 15 days prior to this meeting.

RECOMMENDATION:

It is recommended that the Board of Education accept the Annual and Five Year Developer Fee Report pertaining to transactions for the 2020-21 fiscal year and facility plans for the subsequent 5 years.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact reported is \$269,245 in Developer Fees collected in 2020-21 and an ending balance in the Fund of \$100,000

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

**THE SANTEE SCHOOL DISTRICT
ANNUAL AND FIVE –YEAR FEE REPORT FOR THE 2020-21
FISCAL YEAR**

It is a requirement of Government Code Sections 66006 and 66001 that school districts provide certain financial information to the public each year. The report must be made available for public review 180 days after the close of the previous fiscal year. Developer fees are intended to be used for the construction and reconstruction (modernization) of school facilities to accommodate students from new development. Developer fees are not intended for general revenue purposes.

I. THE DISTRICT PROVIDES THE FOLLOWING INFORMATION IN COMPLIANCE WITH GOVERNMENT CODE SECTION 66006 FOR THE 2019-20 FISCAL YEAR

A. THE FEES REPORTED ARE LEVEL II FEES ONLY

B. AMOUNT OF DEVELOPER FEES

The fee amounts reported were authorized by the District’s Board of Education. The fees partially mitigate the impact caused by new residential and commercial construction and do not adequately fund the District’s school facility needs.

| Amount of Fees Collected | Amount of Interest Earned |
|--------------------------|---------------------------|
| \$908,412.46 | \$35,859.47 |
| | |

C. BEGINNING AND ENDING BALANCE OF ACCOUNT

| | Fees |
|---------------------------------------|-----------------------|
| Beginning Balance (7/1/20) | \$3,877,318.96 |
| Ending Balance (6/30/21) | \$100,000.00 |

D. FEES WERE EXPENDED FOR THE FOLLOWING PROJECTS IN FISCAL YEAR 2020-21

**SANTEE SCHOOL DISTRICT
ITEMIZED FEE EXPENDITURES
2020-21**

| Project Description | Percentage Funded with Fees | Amount |
|--|------------------------------------|---------------------|
| New Classroom / Learning Resource Center addition at Chet F. Harritt | 45.52% | 4,692,794.89 |
| Enrollment Projection Services | 100.00% | 8,796.00 |
| Other Facility Related Services | 100.00% | 20,000.00 |
| Total Expenses | | 4,721,590.89 |

E. DURING THE 2021-22 FISCAL YEAR THE DISTRICT WILL COMMENCE CONSTRUCTION ON THE FOLLOWING PROJECTS IF SUFFICIENT FUNDS ARE COLLECTED

| Project | Estimated/Actual Commencement Date |
|--|---|
| New Classroom / Learning Resource Center building addition at Chet F. Harritt | August 2021 |

The District has determined that funds are not sufficient to fund the following projects but anticipate the commencement on the following projects at a future date.

| Project |
|---------|
| |
| |

F. THE DISTRICT HAS TRANSFERRED OR MADE LOANS FROM THE ACCOUNT AS NOTED

(If not applicable, do state N/A)

| Description of Interfund Transfer or Loan | Funds to Which Reportable Fees Are Loaned | Amount | Date Loan Repaid | Rate of Interest |
|---|---|--------|------------------|------------------|
| N/A | N/A | N/A | N/A | N/A |
| | | | | |

II. PROJECTS PROPOSED IN THE NEXT FIVE YEARS FOR WHICH FEES WILL BE EXPENDED

A. The fees are collected on new residential and commercial development within the District to fund school facilities required to serve students generated by new development. The fees will be used to fund construction and reconstruction (modernization) of school facilities and provide interim housing as necessary.

B. RELATIONSHIP BETWEEN FEES COLLECTED AND PURPOSE FOR WHICH THEY ARE COLLECTED

There is a reasonable relationship between fees charged and the need for construction and reconstruction (modernization) of school facilities. The School District does not have adequate facilities to accommodate students from new development. The fees collected do not exceed the cost of providing adequate school facilities.

C. **SOURCES OF FUNDING**

| Source of Funding | Amount of Funding Anticipated to be Received to Complete Financing of School Facilities |
|--|---|
| 1. State Funding Program Funds | \$0 |
| 2. State Hardship Funds | \$0 |
| 3. Community Facilities Districts | \$0 |
| 4. General Obligation Bond Proceeds | \$0 |
| 5. Redevelopment Pass-Through Agreements | \$0 |
| 6. Statutory School Facility Fees Level I | \$0 |
| 7. Alternative School Facility Fees Level II | \$369,245 |
| 8. Mitigation Payments | \$0 |
| 9. Certificates of Participation | \$0 |
| 10. SB-201 Fees | \$0 |
| 11. Land Sale Proceeds | \$597,166 |
| 12. Other: In-Person Learning State Grant | \$551,289 |
| 13. Interest Earnings | \$1,554 |
| 14. Total Funding (Anticipated) | \$1,519,254 |

Santee School District
TO BE COMPLETED IN THE NEXT FIVE YEARS

PROJECT NAME: Remaining Costs for New Classroom / Learning Resource Center Addition at Chet F. Harritt

Total Cost of Project: \$781,411

| Source of Funds | Estimated Cost of Project | Anticipated Date to Commence Project |
|-----------------------|---------------------------|--------------------------------------|
| 1. Land Sale Proceeds | \$597,166 | July 2021 |
| 2. Developer Fees | \$184,245 | |
| 3. | \$ | |
| 4. | \$ | |

PROJECT NAME: 4 Portable Classrooms at Rio Seco for Growth and Class Size Reduction
 Total Cost of Project: \$661,289

| Source of Funds | Estimated Cost of Project | Anticipated Date to Commence Project |
|-----------------------------|---------------------------|--------------------------------------|
| 1. Developer Fees | \$110,000 | July 2021 |
| 2. In-Person Learning Grant | \$551,289 | |
| 3. | \$ | |
| 4. | \$ | |

PROJECT NAME: Enrollment Projection Software and Services
 Total Cost of Project: \$75,000

| Source of Funds | Estimated Cost of Project | Anticipated Date to Commence Project |
|-------------------|---------------------------|--------------------------------------|
| 1. Developer Fees | \$75,000 | July 2021 |
| 2. | \$ | |
| 3. | \$ | |
| 4. | \$ | |

(Use additional sheets as necessary.)

D. SUMMARY OF ANTICIPATED REVENUE AND PROJECT COSTS

| | |
|---|----------------|
| Total Funds Needed (Add total of projects to be completed in next five years) | \$1,517,700 |
| Total Anticipated Funds (Line 13 of Funding Sources) | \$1,519,254 |
| Surplus | \$1,554 |

Consent Item D.2.7.
Prepared by Karl Christensen
December 7, 2021

Approval/Ratification of Contract with Ninyo & Moore to
Evaluate Soils for the PRIDE Academy Asphalt
Replacement Project

BACKGROUND:

To determine the soils conditions at PRIDE Academy and incorporate this report into the specifications for the bid, Ninyo & Moore are providing testing services contained in a proposal. Because their services are specialized, it is necessary to approve/ratify the agreement with them.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the contract with Ninyo & Moore to evaluate soils for the PRIDE Academy Asphalt Replacement Project.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

\$6,200 paid from Deferred Maintenance fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8.
Prepared by Karl Christensen
December 7, 2021

Approval of Contract with Ninyo & Moore to Evaluate
Soils Conditions for the Carlton Oaks Asphalt
Replacement Project

BACKGROUND:

The District’s Deferred Maintenance Plan includes the replacement of asphalt at Carlton Oaks School. To determine the soils conditions at Carlton Oaks and incorporate this report into the specifications for the bid, Ninyo & Moore will provide testing services contained in a proposal.

RECOMMENDATION:

It is recommended that the Board of Education approve the contract with Ninyo & Moore to evaluate soils conditions for Carlton Oaks Asphalt Replacement Project.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

\$6,900 paid from Deferred Maintenance fund.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

Prepared by Dr. Stephanie Pierce
December 7, 2021

BACKGROUND:

Educator Effectiveness Funds may be used to support professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Funds can be expended for any of the following purposes:

1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
3. Practices and strategies that reengage pupils and lead to accelerated learning.
4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.
5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a school site's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to *EC* Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

RECOMMENDATION:

Administration recommends that the Board of Education approve the attached Educator Effectiveness Funds Plan.

This recommendation supports the following District goals:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-------------------------|--|
| ✓ | Educational Achievement | Assure the highest level of educational achievement for all students |
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Staff Development | Implement a staff development plan as the cornerstone of employee performance and growth |
| ✓ | Student Well-Being | Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being |

FISCAL IMPACT:

Approximately \$1,570,000.00 in available funds for classroom based professional development. Funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. An annual data and expenditure report will be due each year on or before September 30. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the California Department of Education (CDE).

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

Educator Effectiveness Block Grant 2021

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|-------------------------------------|---|---|
| Santee School District | Dr. Stephanie Pierce Assistant Superintendent Educational Services | stephanie.pierce@santeesd.net 619-258-2351 |

| Total amount of funds received by the LEA: | Date of Public Meeting prior to adoption: | Date of adoption at public meeting: |
|--|---|-------------------------------------|
| 1,569,820 | November 16, 2021 | December 7, 2021 |

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide additional 1.0 FTE Curriculum Resource Teacher (CRT) to support mentoring and coaching of teachers | | 94,637 | 99,368 | 104,337 | 109,554 | 407,896.00 |
| Provide Site Administrators induction training with National Institute for Instructional Leadership (NISL) | 21,000 | | 55,000 | | | 76,000.00 |
| Provide Administrator coaching with BTS Spark for developing educational leaders | 21,000 | 21,000 | 5,000 | 5,000 | | 52,000.00 |

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| Provide writing professional learning for New Teachers | | 10,732 | 10,732 | 10,732 | | 32,196.00 |
| Provide induction training for new Special Education teachers | | 21,530 | 21,530 | 21,530 | 6,000 | 70,590.00 |
| Indirect Costs | 3,941 | 24,134 | 24,302 | 17,364 | 12,738 | 82,479.00 |
| Subtotal | 45,941.00 | 172,033.00 | 215,932.00 | 158,963.00 | 128,292.00 | 721,161.00 |

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|-------------------|------------------|------------------|------------------|-----------------------------|
| Provide Cognitive Guided Instruction (CGI) training for teachers | | 70,223 | 68,077 | 9,016 | | 147,316.00 |
| Provide College Preparatory Mathematics (CPM) training for teachers | | 20,814 | 11,894 | 11,894 | | 44,602.00 |
| Provide induction and technology training for Instructional Assistants | | 500 | 500 | 500 | 500 | 2,000.00 |
| Provide English Language Arts (ELA) training for teachers | | 17,886 | 17,886 | 17,886 | | 53,658.00 |
| Subtotal | 0.00 | 109,423.00 | 98,357.00 | 39,296.00 | 500.00 | 247,576.00 |

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for teachers with new Iready educational software system | | 31,500 | 31,500 | 31,500 | | 94,500.00 |
| Subtotal | 0.00 | 31,500.00 | 31,500.00 | 31,500.00 | 0.00 | 94,500.00 |

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|
| Provide training for Counselors in preparation for each site to be Recognized as an American School Counselor Association (ASCA) Model Program (RAMP) with certification | 9,000 | | | | | 9,000.00 |
| Provide Trauma-Focused Cognitive Behavioral Therapy Training | | 4,000 | | | | 4,000.00 |
| Provide training for teachers for the new Thrively software system | | 10,943 | 10,943 | 10,943 | 10,943 | 43,772.00 |
| Subtotal | 9,000.00 | 14,943.00 | 10,943.00 | 10,943.00 | 10,943.00 | 56,772.00 |

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite’s culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|-------------------------|-------------------------|-------------------------|-------------------------|-------------------------|------------------------------------|
| Provide training for Positive Behavioral Intervention and Supports (PBIS) | 16,900 | 17,049 | 17,049 | | | 50,998.00 |
| Provide training for Restorative Practices and Circles | | 21,886 | 21,886 | 21,886 | 21,886 | 87,544.00 |
| Pay for attendance to San Diego County Office of Education (SDCOE) Equity Conference | 3,750 | 3,750 | 3,750 | 3,750 | 3,750 | 18,750.00 |
| Subtotal | 20,650.00 | 42,685.00 | 42,685.00 | 25,636.00 | 25,636.00 | 157,292.00 |

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for credentialed staff in Universal Design for Learning (UDL) | | 24,675 | 24,675 | 24,675 | 24,675 | 98,700.00 |
| Provide training for Instructional Assistants pertaining to mainstreaming Special Education students | | 13,398 | 13,398 | 13,398 | 13,398 | 53,592.00 |
| Subtotal | 0.00 | 38,073.00 | 38,073.00 | 38,073.00 | 38,073.00 | 152,292.00 |

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|---|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for teachers for Project Guided Language Acquisition Design (GLAD) | | 47,502 | 21,887 | 21,887 | 21,887 | 113,163.00 |
| Provide training for teachers for Imagine Learning English (ILE) | | 5,366 | 5,366 | 5,366 | 5,366 | 21,464.00 |
| Subtotal | 0.00 | 52,868.00 | 27,253.00 | 27,253.00 | 27,253.00 | 134,627.00 |

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Subtotal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Subtotal | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|--|------------------|------------------|------------------|------------------|------------------|-----------------------------|
| Provide training for EAK/TK/PK/SDC PK during prep week | | 1,400 | 1,400 | 1,400 | 1,400 | 5,600.00 |
| Subtotal | 0.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 5,600.00 |

Summary of Expenditures

| Planned Activity | Budgeted 2021-22 | Budgeted 2022-23 | Budgeted 2023-24 | Budgeted 2024-25 | Budgeted 2025-26 | Total Budgeted per Activity |
|-----------------------|------------------|-------------------|-------------------|-------------------|-------------------|-----------------------------|
| Subtotal Section (1) | 45,941.00 | 172,033.00 | 215,932.00 | 158,963.00 | 128,292.00 | 721,161.00 |
| Subtotal Section (2) | 0.00 | 109,423.00 | 98,357.00 | 39,296.00 | 500.00 | 247,576.00 |
| Subtotal Section (3) | 0.00 | 31,500.00 | 31,500.00 | 31,500.00 | 0.00 | 94,500.00 |
| Subtotal Section (4) | 9,000.00 | 14,943.00 | 10,943.00 | 10,943.00 | 10,943.00 | 56,772.00 |
| Subtotal Section (5) | 20,650.00 | 42,685.00 | 42,685.00 | 25,636.00 | 25,636.00 | 157,292.00 |
| Subtotal Section (6) | 0.00 | 38,073.00 | 38,073.00 | 38,073.00 | 38,073.00 | 152,292.00 |
| Subtotal Section (7) | 0.00 | 52,868.00 | 27,253.00 | 27,253.00 | 27,253.00 | 134,627.00 |
| Subtotal Section (8) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal Section (9) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Subtotal Section (10) | 0.00 | 1,400.00 | 1,400.00 | 1,400.00 | 1,400.00 | 5,600.00 |
| Totals by year | 75,591.00 | 462,925.00 | 466,143.00 | 333,064.00 | 232,097.00 | 1,569,820.00 |

Total planned expenditures by the LEA:

1,569,820.00

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - o Teachers;
 - o Administrators;
 - o Paraprofessional educators;
 - o Classified staff.

BACKGROUND:

As part of a student’s Individual Education Program (IEP), speech therapy is necessary for some students with disabilities to demonstrate educational progress. Currently, there is one Santee School District posting for .6 Speech Language Pathologist (SLP). Until permanent employees are hired, Spot Kids Therapy is able to provide 0.6 FTE to fully support our needs. Beginning 1/3/2022, this will consist of a SLP 2 days per week and a SLPA 1 day per week.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with Spot Therapy for a .6 speech therapist for the term of July 1, 2021 through June 30, 2022. The Nonpublic Agency Master Contract will be available at the Board meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

| FTE | Hourly Rate | Hours Per Day | Days Per Year | Total |
|------------|--------------------|----------------------|----------------------|--------------|
| .4 SLP | 80.00 | 8 | 42 | \$26,880.00 |
| .2 SLPA | 62.00 | 8 | 21 | \$10,416.00 |

STUDENT ACHIEVEMENT:

Speech Therapy is necessary for some students with disabilities to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Consent Item D.3.3.

Adoption of Resolution #2022-09 Designating Personnel and Approval of 2022-2023 Child Development Services Contract and Continued Funding Application

Prepared by Dr. Stephanie Pierce
December 7, 2021

BACKGROUND:

The California Department of Education (CDE) has a new process for seeking approval for receiving funds to operate a State Preschool Program. Administration will be seeking approval for the Continued Funding Application (CFA) process, and our contract will be automatically renewed in accordance with all applicable federal and state laws, as well as all California State Preschool Program Funding Terms and Conditions and Program Requirements. This will eliminate the need for another contract to be signed in June of 2022.

Presented for Board approval is the 2022-2023 contract for child development services to operate the State Preschool Program with the California Department of Education (CDE) and an attached resolution designating personnel to sign contract documents for fiscal year 2022-2023. The maximum rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$50.70. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$340,835.

RECOMMENDATION:

Administration recommends approval of the 2022-2023 contract for child development services to operate the State Preschool Program with the California Department of Education and adoption of Resolution #2202-09 designating personnel to sign contract documents for fiscal year 2021-2022 as presented.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The Maximum Rate per child per day of enrollment payable pursuant to the provisions of the agreement will be \$50.70. The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of the agreement will be \$340,835.

STUDENT ACHIEVEMENT IMPACT:

Children who participate in the State Preschool program increase their opportunity to enter kindergarten ready to learn.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.



RESOLUTION

BE IT RESOLVED that the Governing Board of Santee School District authorizes that the persons who are listed below, are designated as Licensing Representatives and have signature rights as Community Care Licensing Liaisons for the licensee for Prospect Avenue State Preschool, Facility #370806402.

| <u>NAME</u> | <u>TITLE</u> | <u>SIGNATURE</u> |
|----------------------|--|------------------|
| Dawn Minutelli | Director, Curriculum & Assessment | _____ |
| Dr. Stephanie Pierce | Assistant Superintendent Educational Services | _____ |
| Kristen Bonser | Principal, PRIDE Academy | _____ |

PASSED AND ADOPTED THIS 7th day of December 2021, by the Governing Board of Santee School District of San Diego County, in the State of California.

I, Dianne El-Hajj, Clerk of the Governing Board of Santee School District, of San Diego County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a School Board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature)

Date

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals, and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|-------------------|------------|-----------------------|------------------------|-------------------|----------------|
| 1. Persson, Nils | Hill Creek | III-01 #30015276 | \$0.00 | \$54,794.00 | 11-29-21 |
| 2. Walter, Angela | Hill Creek | III-01 #30019229 | \$0.00 | \$54,794.00 | 11-29-21 |

B. Temporary Rehires:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|----------|----------|-----------------------|------------------------|-------------------|----------------|
| | | | | | |

C. Change of Status/Location:

| Employee | Location | Class/Step/Position # | Previous Annual Salary | New Annual Salary | Effective Date |
|----------|----------|-----------------------|------------------------|-------------------|----------------|
| | | | | | |

D. Unpaid Leave Requests:

| Employee | Location | Class/Step | Reason | Recommendation | Effective Date |
|----------|----------|------------|--------|----------------|----------------|
| | | | | | |

E. Resignations:

| Employee | Location | Class/Step | Reason | Effective Date |
|-------------------|---------------|------------|-------------|----------------|
| 1. Brickley, Sara | PRIDE Academy | V-03 | Resignation | 12-17-21 |

F. 39-Month Reemployment:

| Employee | Location | Class/Step | Reason | Effective Date |
|----------|----------|------------|--------|----------------|
| | | | | |

G. Dismissals:

| Employee | Location | Class/Step | Effective Date |
|----------|----------|------------|----------------|
| | | | |

Classified Staff

H. New Appointments:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|------------------|--------------------------|--|-------------------------|--------------------|----------------|
| 1. Reynoso, Jose | Maintenance & Operations | Coordinator, Maintenance & Operations / MGT 03 8.0 hrs. / #30018664 | \$0.00 | \$6,842.33 | 12-07-21 |

I. Rehires:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|----------|----------|-------------------------------------|-------------------------|--------------------|----------------|
| | | | | | |

J. Change of Status/Location:

| Employee | Location | Position/Class/Hours/ Position # | Previous Monthly Salary | New Monthly Salary | Effective Date |
|----------|----------|-------------------------------------|-------------------------|--------------------|----------------|
| | | | | | |

K. Unpaid Leave Requests:

| Employee | Location | Position/Class/Hours | Reason | Recommendation | Effective Date |
|---------------------|---------------|--|----------|----------------|----------------------|
| 1. Pajimula, Daniel | Pepper Drive | Student Support Assistant / 27.5 C / 6.0 hrs | Personal | Approve | 01-10-22 to 04-29-22 |
| 2. Provost, Donna | Carlton Hills | Instructional Assistant Special Education I / 20 E / 5.0 hrs | Personal | Approve | 08-18-21 to 02-04-22 |

L. Resignations:

| Employee | Location | Position | Reason | Effective Date |
|---------------------|--------------------------|-----------------------------|-------------|----------------|
| 1. Abel, Cathy | Child Nutrition Services | Director or Child Nutrition | Retirement | 06-30-22 |
| 2. Gravette, Ashley | Hill Creek | Campus Aide | Resignation | 11-09-21 |
| 3. Green, Jody | Pepper Drive | Food Service Worker I-A | Resignation | 11-19-21 |
| 4. Jaime, Milton | Transportation | Assistant Mechanic | Resignation | 11-26-21 |
| 5. Kelly, Laura | Santee Success Program | Instructional Assistant | Resignation | 01-14-22 |
| 6. Knepp, Ashley | Carlton Oaks | Campus Aide | Resignation | 12-17-21 |

M. 39-63 Month Reemployment:

| Employee | Location | Position/Class/Hours | Effective Date |
|----------|----------|----------------------|----------------|
| | | | |

N. Dismissals:

| Employee | Location | Position | Effective Date |
|----------|----------|----------|----------------|
| | | | |

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

Consent Item D.4.2.
Prepared by Tim Larson
December 7, 2021

Adoption of Resolution No. 2022-10
Reduce and/or Eliminate Classified
Non-Management Positions

BACKGROUND:

As part of the Individualized Education Plan (IEP), students requiring one-on-one assistance through their educational day are provided with an Instructional Assistant Special Education II. As a result of a family moving out of the Santee School District, one such Instructional Assistant will no longer be needed.

Any employees affected by these changes will be provided alternative employment opportunities within the District, if available. All employees resulting in a reduction in work hours and/or layoff will receive the required 60-day notification process and placed on a reemployment list for no less than 39-months.

RECOMMENDATION:

It is recommended that the Board of Education approve to eliminate the following position effective December 7, 2021:

- One (1) Instructional Assistant Special Education II at Carlton Oaks School

FISCAL IMPACT:

The annual savings to eliminate the above positions will be \$28,563.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for all students and programs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

**SANTEE SCHOOL DISTRICT
Resolution No. 2022-10**

**REDUCE AND/OR ELIMINATE
CLASSIFIED NON-MANAGEMENT POSITIONS**

WHEREAS, it has determined that the following classified non-management position is no longer required and that this position can provide the necessary services for students;

NOW, THEREFORE, BE IT RESOLVED that as of the 7th day of December 2021, the Governing Board of Santee School District approved to reduce and/or eliminate the following position effective December 8, 2021:

- One (1) Instructional Assistant Special Education II at Carlton Oaks School

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours/year pursuant to applicable provisions of the Education Code of the State of California, such notice to be given sixty (60) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 7th day of December 2021, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 12/07/2021

Dianne El-Hajj
Clerk, Board of Education

Item E. DISCUSSION AND/OR ACTION ITEMS

Agenda Item E.

Discussion and/or Action Item E.1.1.
Prepared by Dr. Kristin Baranski
December 7, 2021

Appointment of Director,
Communications and Community
Engagement

BACKGROUND:

Santee School District strives to provide timely and updated communications to parents, staff, and the community. In an effort to improve communication, the Board approved the creation of a Director of Communications and Community Engagement position at the October 5, 2021 meeting. The Director of Communications and Community Engagement will work collaboratively with the Board of Education and Superintendent on school/community engagement, relations, and communication needs.

Administration conducted a thorough application review and interview process and recommends the appointment of Cori Harris, effective January 10, 2022.

Ms. Harris has extensive experience in the communications field and has served as the Mayor and Council Communications Manager for the City of Chandler, Arizona, since 2019. Prior to her work in Chandler, Ms. Harris was employed by the Town of Gilbert, Arizona in Economic Development Marketing and Communications; and as the Marketing and Communications Manager for the downtown Mesa Association. Ms. Harris holds a Bachelor's degree in Business and a degree in Communications.

RECOMMENDATION:

It is recommended the Board of Education approve the appointment of Cori Harris, Director, Communications and Community Engagement, effective January 10, 2022.

FISCAL IMPACT:

This position will cost the General Fund, a combination of Unrestricted and Restricted funds, \$159,746, and covers costs associated with salary and benefits.

STUDENT ACHIEVEMENT IMPACT:

Communication and engagement among staff, parents, and the community is an essential element of improving student learning and achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Discussion and/or Action Item E.1.2.
Prepared by Dr. Kristin Baranski
December 7, 2021

Approval to Change Meeting Time of
Board of Education Meetings

BACKGROUND:

The regular Board of Education meetings are currently held every first and third Tuesday of each month, at 7:00 pm.

To allow the Board of Education to get an earlier start in the evening to discuss and address the agenda items, it is recommended that Board of Education meetings begin at 6:00 p.m., beginning with the January 18, 2022 meeting.

If the time change is approved, a meeting calendar will be presented for approval at the Organizational meeting on December 21, 2021 reflecting the new meeting time of 6:00 p.m.

RECOMMENDATION:

Administration recommends that the Board of Education approve changing the regular meeting time to 6:00 pm, beginning with the January 18, 2022 meeting.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.

BACKGROUND:

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of October 31, 2021 for the Santee School District. Copies of the interim report for the public's review will be available at the meeting or upon a request to the Fiscal Services department.

The District is designating a positive certification for the first interim.

RECOMMENDATION:

It is recommended that the Board of Education approve a positive certification for the 1st Interim Report regarding the District's ability to meet its financial obligations for the 2021-22 fiscal year and two subsequent years.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|------------------|----------------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The fiscal impact for the General Fund and other funds will be presented at the meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 December 7, 2021

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period October 1, 2021 through October 31, 2021 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$21,805,670; cash receipts of \$3,744,378; and disbursements of \$7,676,846 an ending cash balance of \$17,873,202 as of October 31, 2021.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.2.

Monthly Financial Report - October

1

CASH REPORT FOR OCTOBER

| | Actual | Projected* | Difference |
|--|--------------------|--------------------|-------------|
| Beginning Cash Balance as of October 1, 2021 | \$21,805,670 | \$21,805,670 | \$ - |
| INCOME | | | |
| A. Local Control Funding Formula | | | |
| State Aid | 2,592,663 | 2,592,663 | - |
| Property Taxes | 245,810 | 245,810 | - |
| B. Federal Income | | | |
| Federal Funding | - | - | - |
| C. State Income | | | |
| Lottery | 414,141 | 414,141 | - |
| Other State Funding | - | - | - |
| D. Local Income | | | |
| Other Local Income | 36,048 | 36,048 | - |
| Spec Ed | 390,110 | 390,110 | - |
| Interest | 32,430 | 32,430 | - |
| E. Due to/Due from other funds | 33,176 | 33,176 | - |
| F. Debt Proceeds | - | - | - |
| TOTAL INCOME | \$3,744,378 | \$3,744,378 | \$ - |
| Beginning Balance Plus Income | \$25,550,048 | \$25,550,048 | \$ - |
| DISBURSEMENTS | | | |
| G. Commercial Warrants | \$ 1,256,980 | \$ 1,256,980 | \$ - |
| H. Salary and Benefits | 6,280,201 | 6,280,201 | - |
| I. Other Outgo | 139,665 | 139,665 | - |
| J. Interfund Borrowing Out | - | - | - |
| K. Budget Adjustments | - | - | - |
| TOTAL DISBURSEMENTS | \$7,676,846 | \$7,676,846 | \$ - |
| Ending Cash Balance as of October 31, 2021 | \$17,873,202 | \$17,873,202 | \$ - |

* Based on Cash Flow Projection at First Interim FY 2021-22

**Budget Revisions
Through October 31, 2021
2021-22 Revised Budget**

| | <u>Unrestricted</u> | <u>Restricted</u> | <u>Total</u> |
|--|---------------------|--------------------|--------------------|
| Beginning Fund Balance | 21,024,472 | 2,548,151 | 23,572,622 |
| Estimated Income | 50,910,341 | 34,179,762 | 85,090,103 |
| Estimated Expenditures | 50,526,307 | 36,396,577 | 86,922,884 |
| Change in Fund Balance | 384,034 | (2,216,815) | (1,832,781) |
| Projected Ending Fund Balance | 21,408,506 | 331,336 | 21,739,841 |
| Less: Restricted Program Carryovers | - | 331,336 | 331,336 |
| Less: Non-Spendable | | | |
| Prepaid Expenses | 375,869 | - | 375,869 |
| Revolving Cash Fund | 20,000 | - | 20,000 |
| Stores Inventory | 122,017 | - | 122,017 |
| Less: Assigned Vacation Carryover | 474,800 | - | 474,800 |
| Assigned Site Carryover Balances | - | - | - |
| Less: Economic Uncertainty Reserve | 2,607,687 | - | 2,607,687 |
| Less: Reserve for State Budget Uncertainty | - | - | - |
| Uncommitted/Unassigned/Unappropriated Fund Balance | 17,808,134 | - | 17,808,134 |
| Fund 17 Projected End of Year Balance | - | - | - |
| Projected Reserves | <u>20,415,820</u> | <u>-</u> | <u>20,415,820</u> |
| | <u>October</u> | <u>September</u> | |
| Projected Reserve % 2021-22 ¹ | 23.49% | 21.93% | |
| Projected Reserve % 2022-23 ² | 19.61% | 17.84% | |
| Projected Reserve % 2023-24 ² | 12.53% | 10.84% | |

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 1st Interim- October 2021²

BACKGROUND:

Both the Federal and California State Governments continue to develop aggressive goals for substantially increasing the use of electric vehicles as a means to reduce greenhouse gases. On September 23, 2020, Governor Newsom issued Executive Order N-79-20 requiring sales of all new passenger vehicles to be zero-emission by 2035 and additional measures to eliminate harmful emissions from the transportation sector.

Given the State’s direction, numerous opportunities are developing for school districts to transition to using electric busses. In order to position the District to take advantage of these opportunities as they arise, Administration recommends developing and implementing a dynamic Electric Vehicle (EV) Master Plan to guide the District over the long-term. Currently, the District’s bus, van, and work truck/car fleet consists of the following vehicles:

| Vehicle Description | Regularly Used | Spare/ Backup | Obsolete/ Unusable | Total |
|----------------------------|-----------------------|----------------------|---------------------------|--------------|
| Large Capacity School Bus | 3 | 3 | 4 | 10 |
| Small Capacity School Bus | 10 | | 2 | 12 |
| Passenger Van | 4 | | | 4 |
| Hauling/Delivery Truck | 2 | 1 | 1 | 4 |
| Hauling/Delivery Van | 4 | | | 4 |
| Work Truck/Van | 14 | | | 14 |
| Work Car | 5 | | | 5 |
| Total | 42 | 4 | 7 | 53 |

The District’s EV Master Plan, which is in continuing development and subject to change, should incorporate the following elements:

- Number and type of electric vehicles expected to be procured and used over the next ten (10) years
- Locations for charging and overnight storage of electric vehicles
- Expected mileage between charging events for each electric vehicle
- Charging options, times, and rotation schedules
- Infrastructure needed to store, charge, and maintain electric vehicles
- Warranty, maintenance, repair, and battery replacement requirements for electric vehicles and charging pedestals

As part of the overall EV Master Plan, District staff have been researching various options for electric school busses. That research resulted in the identification of the following opportunities to begin efforts for procuring electric school busses and necessary charging infrastructure:

1. Procure up to four (4) electric school busses through the following mechanisms:
 - a. Apply for Volkswagen Mitigation Trust Grant: This grant requires the replacement of a diesel bus older than 2006. We currently have two buses awaiting approval for this grant.
 - b. Apply for Carl Moyer Grant: Requires the replacement of diesel busses. We currently have two buses that are 1999 and no longer road worthy. Those busses would meet the qualifications for this grant.
2. Apply to SDG&E for installation of necessary electrical infrastructure (new, on-site transformer and underground wiring) to support charging pedestals to charge up to seven (7) electric vehicles at one-time
 - a. The District starts by submitting an interest form. An SDG&E representative will work with District staff to ensure our site is eligible and help apply for the program. SDG&E will conduct a physical inspection of the District's project location, create and finalize the infrastructure design package, and obtain permits. SDG&E will then construct the EV charging infrastructure. The District must commission EV charging stations before SDG&E will inspect and energize the equipment. SDG&E conducts a post-event job walk and is responsible for ongoing maintenance of SDG&E-owned infrastructure. The District would be responsible for ongoing maintenance of District-owned infrastructure and equipment.
3. Procure charging pedestals through the following mechanisms:
 - a. Apply for EnergIZE Commercial Vehicles Medium- and Heavy-Duty Block Grant Program: This program provides up to \$50 million dollars in incentives for infrastructure for public and private fleets, owner/operators, school bus fleets, and transit agencies that wish to deploy battery electric or hydrogen fuel cell vehicle technology
 - b. Obtain Rebate of up to 50% from SDG&E for qualifying EV Stations through the Power Your Drive for Fleets program
 - i. The District can receive up to 50% of the cost of the electric charging stations if approved chargers are installed
 - c. Procure Charging Stations from an SDG&E and Grant Approved/Authorized Vendor: The District is currently exploring several possible vendors

RECOMMENDATION:

It is recommended that the Board of Education approve the conceptual plan for transitioning to use of electric school busses, under certain conditions, and authorize applying for various grant/rebates and taking other necessary actions to implement the plan, subject to additional Board approval for actions that would commit the District financially.

This recommendation supports the following District goal(s):

| SUPPORTED | STRATEGIC OBJECTIVE | DESCRIPTION |
|-----------|-----------------------|---|
| ✓ | Learning Environment | Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning |
| ✓ | Fiscal Accountability | Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility |

FISCAL IMPACT:

\$3 million+ to be funded from grants, rebates, and other methods to minimize District cost.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.2.3.

Discussion and/or Action Item E.3.1.
Prepared by Tim Larson
December 7, 2021

Approval of Memorandum of
Understanding (MOU) Between Santee
School District and Santee Teachers
Association (STA)

BACKGROUND:

Santee School District and the Santee School Teachers Association (STA) have negotiated a Memorandum of Understanding (MOU) regarding the ongoing COVID-19 pandemic and the impacts and effects to certificated non-management employees.

STA leadership approved the MOU on December 2, 2021. The negotiated language is attached for your consideration.

RECOMMENDATION:

It is recommended that the Board of Education approve the Memorandum of Understanding agreements between Santee School District and the Santee Teachers Association (STA).

FISCAL IMPACT:

There is no fiscal impact associated with this Memorandum of Understanding.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.3.1.

**Memorandum of Understanding
Between
Santee School District and Santee Teachers Association
November 30, 2021**

In-Person Instruction

As of the date of this MOU, the Parties recognize that the COVID-19 pandemic necessitates modifications to the operation of schools to minimize the health risks associated with COVID-19 infection for all students, staff, and their families while also providing equitable access to education for students.

The Parties acknowledge that staff and students may need to self-quarantine, become quarantined, and/or the District may need to close a learning cohort or close school(s) on an emergency basis to slow the spread of infection and illness arising from COVID-19.

Unless otherwise noted below, the provisions of this MOU shall supersede any provisions of the Collective Bargaining Agreement between the Parties that are in conflict for the duration of this MOU, or until modified by mutual agreement of the District and the Association. The Parties affirm the obligation to comply with all provisions of the Collective Bargaining Agreement (“CBA”) not in conflict with this MOU. Further, the Parties affirm that all provisions of the Educational Employment Relations Act (“EERA”) *California Government Codes 3540 et seq.* apply and remain in effect.

The Parties agree to the following:

A. Adherence to Health Guidelines and Orders:

1. The District shall adhere to the COVID-19 guidelines and orders issued by the Centers for Disease Control and Prevention (“CDC”), California Department of Public Health (“CDPH”), California Department of Education (“CDE”), California Department of Industrial Relations Division of Occupational Safety and Health (“Cal-OSHA”), and San Diego County Public of Health.
2. Where there is a conflict between the various guidelines or orders, the District shall adhere to those issued by the CDPH in consultation with the Reopening Logistics Planning Team.

B. Testing for Unvaccinated/Unverified Bargaining Unit Members:

Public health orders currently require unvaccinated/unverified employees to be tested weekly. The District will allow these bargaining unit members to be tested during their contractual day, as deemed appropriate by their administrator.

C. Safe at School Plan

1. The District and bargaining unit members shall adhere to the provisions of the SAFE AT SCHOOL Reopening Plan related to COVID-19 cases.
2. Prior to a change being made to the Safe at School Reopening Plan the District shall notify the Association of the change at least five (5) working days before implementation.
3. Advance notification shall not apply in the event of an emergency or urgent state or local health order.

4. The District will communicate with all bargaining unit members when the plan is revised. The communication will include a list of the changes and will be shared as soon as the plan is published for the public.

D. Association Rights

Provisions in the Safe at School Reopening Plan shall not change or modify the current CBA and MOUs without negotiating.

E. Duration

1. The Parties share joint interests in keeping communications open and working collaboratively for the benefit of students, staff, parents, and the District community as events continue to unfold during the pandemic.
2. This MOU shall be in effect until the Safe at School Reopening Plan is no longer active.

FOR THE ASSOCIATION:



12-2-21
Date

FOR THE DISTRICT:



12/1/21
Date

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.
Prepared by Dr. Kristin Baranski
December 7, 2021

Second Reading: Revised Board Policies (BP)
• BP 0460 – Local Control Accountability Plan
• BP 0500 – Accountability

BACKGROUND:

The attached revised Board Policies were updated to conform with California School Board Association’s (CSBA) language. The Board Policies were presented as first readings at the November 16, 2021 meeting.

BP 0460 – Local Control Accountability Plan

Policy updated to delete references to 5 CCR 15497.5 (repealed) which formerly contained the LCAP template. The LCAP template continues to be approved by the State Board of Education and is available on the California Department of Education (CDE) web site. Policy also adds a definition of "numerically significant student subgroups" whose needs must be addressed in the LCAP.

BP 0500 - Accountability

Policy updated to reflect the new state accountability system (the California School Dashboard), which consists of both state and local indicators to assist districts in identifying strengths and areas in need of improvement in each priority area addressed by the LCAP.

RECOMMENDATIONS:

It is recommended the Board of Education approve the revised Board Policy Local Control Accountability Plan (BP 0460); and Accountability (BP 0500), as presented in a second reading.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

LOCAL CONTROL AND ACCOUNTABILITY PLAN

The Governing Board desires to ensure the most effective use of available ~~state~~ funding to improve outcomes for all students. A ~~community-based~~, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions which are aligned with district budget and facilitate continuous improvement of district practices. ~~state and local priorities and to facilitate continuous improvement of district practices.~~

The Board shall adopt a districtwide local control and accountability plan (LCAP), based on the template adopted by the State Board of Education (SBE), that addresses the state priorities in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497)

The Board shall adopt a districtwide local control and accountability plan (LCAP), using based on the template provided adopted by the State Board of Education (SBE), that which addresses the state priorities specified in Education Code 52060 and any local priorities adopted by the Board. The LCAP shall be updated on or before July 1 of each year and, like the district budget, shall cover the next fiscal year and two subsequent fiscal years. (Education Code 52060, 52064; 5 CCR 15494-15497) ~~effective for three years and shall be updated on or before July 1 of each year. (Education Code 52060)~~

~~In addition, the LCAP shall address any local priorities adopted by the Board.~~

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" or are part of any numerically significant student subgroup that is at risk of or is underperforming. ~~and other underperforming students.~~

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth, as defined in Education Code 42238.01 for purposes of the local control funding formula (LCFF). ~~and are counted only once for purposes of the local control funding formula.~~ (Education Code 42238.02)

Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)

~~To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other district and school plans shall be aligned to the extent possible.~~

The Superintendent or designee shall review the single school plan for student achievement (SPSA) submitted by each district school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP ~~or the annual update~~ are consistent with strategies included in the SPSA. (Education Code 52062)

The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.

As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

Any complaint that the district has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

Plan Development

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in ~~various~~ student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums, student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495)

Public Review and Input

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be composed of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. (Education Code 52063; 5 CCR 15495)

~~The Board shall establish the following committee(s) to review and comment on the LCAP: (Education Code 52063)~~

- ~~1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above.~~
- ~~2. An English learner parent advisory committee whenever district enrollment includes at least 15 percent English learners and at least 50 students who are English learners.~~

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP ~~or the annual update~~ to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP ~~or the annual update to the LCAP~~. The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP ~~or the annual update~~ shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

LOCAL CONTROL AND ACCOUNTABILITY PLAN

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

~~The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP. or the annual update. The public hearing shall be held at the same meeting as the budget hearing required pursuant to Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062) as the public hearing required prior to the adoption of the district budget in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)~~

Adoption of the Plan

The Board shall adopt the LCAP prior to adopting the district budget, but at the same public meeting. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)

~~Prior to adopting the district budget, but at the same public meeting, the Board shall adopt the LCAP or the annual update. This meeting shall be held after the public hearing described above, but not on the same day as the hearing. (Education Code 52062)~~

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP, the district budget, and the budget overview for parents/guardians, the Board shall file the LCAP, the budget, and the budget overview with the County Superintendent of Schools. (Education Code 42127, 52064.1, 52070)

~~Not later than five days after adoption of the LCAP or the annual update to the LCAP, the Board shall file the LCAP or the annual update with the County Superintendent of Schools. (Education Code 52070)~~

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP ~~or the annual update~~, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving

LOCAL CONTROL AND ACCOUNTABILITY PLAN

the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)

Monitoring Progress

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by the Superintendent and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation shall include, but not be limited to, an assessment of district and school performance reported on the California School Dashboard. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.

~~The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by him/her and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.~~

Technical Assistance/Intervention

~~When it is in the best interest of the district, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)~~

- ~~1. Assistance in the identification of district strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals;~~
- ~~2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups, or~~
- ~~3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074.~~

~~In the event that the County Superintendent requires the district to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.~~

~~If the Superintendent of Public Instruction (SPI) identifies the district as needing intervention pursuant to Education Code 52072, the district shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:~~

- ~~1. Revision of the district's LCAP;~~

LOCAL CONTROL AND ACCOUNTABILITY PLAN

2. ~~Revision of the district's budget in accordance with changes in the LCAP, and/or~~
3. ~~A determination to stay or rescind any district action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement.~~

Legal Reference:

EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair

41020 Audits

42127 Public hearing on budget adoption

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

48985 Parental notices in languages other than English

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

52302 Regional occupational centers and programs

52372.5 Linked learning pilot program

54692 Partnership academies

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission

60811.3 Assessment of language development

64001 Single plan for student achievement

99300-99301 Early Assessment Program

UNITED STATES CODE, TITLE 20

6312 Local educational agency plan

6826 Title III funds, local plans

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, November 2013

Local Control Funding Formula 2013, Governance Brief, August 2013

State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

ACCOUNTABILITY

The Governing Board recognizes its responsibility to ensure accountability to the public for the performance of district ~~and each district school, schools.~~ The Board shall regularly review the effectiveness of the district's programs, personnel, and fiscal operations, with a focus on the capacity to improve student achievement. ~~district's effectiveness in improving student achievement.~~ The Board shall establish ~~systems and~~ appropriate processes and measures to monitor results and to evaluate progress toward accomplishing the district's vision and goals set forth in the local control and accountability plan (LCAP). ~~the district's progress toward accomplishing the district's vision and goals.~~

District and school performance shall be annually evaluated based on multiple measures specified in the California Accountability and Continuous Improvement System as reported on the California School Dashboard.

~~The Board and the Superintendent shall agree upon appropriate measures of district, school, and student performance and shall establish a schedule for providing regular reports to the Board and the public regarding district progress.~~

The district's alternative schools serving high-risk student populations, including continuation high schools, opportunity schools, community day schools, and nonpublic, nonsectarian schools pursuant to Education Code 56366, shall be subject to an alternative accountability system established by the Superintendent of Public Instruction. (Education Code 52052, 56366)

The district and each district school shall demonstrate comparable improvement in academic achievement for all numerically significant student subgroups. Numerically significant subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when the subgroup consists of at least 30 students with a valid test score or 15 foster youth or homeless students. (Education Code 52052)

The Superintendent shall provide regular reports to the Board and the public regarding district and school performance. Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of any review and evaluation of district programs and operations and as part of the development or annual update of the LCAP.

~~Opportunities for feedback from students, parents/guardians, staff, and community members shall be made available as part of the review and evaluation of district programs and operations.~~

~~Indicators of district progress in improving student achievement shall include, but not be limited to, the Academic Performance Index (API) established by the state's accountability system and measures of "adequate yearly progress" (AYP) required under the federal accountability system and district multiple measures.~~

~~Following the annual publication of the API and school rankings by the Superintendent of Public Instruction, the Board shall, at a regularly scheduled meeting, discuss the results of each~~

ACCOUNTABILITY

school's annual ranking. (Education Code 52056)

~~This discussion shall include an examination of scores from the Standardized Testing and Reporting (STAR) program, by school, grade, and student subgroup, including disaggregated data based on socioeconomic status, race/ethnicity, enrollment in special education, English proficiency, and gender.~~

Evaluation results may be used as a basis for revising district or school goals, updating the LCAP or other comprehensive plans, identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support and assistance, awarding incentives or rewards, and establishing other performance-based consequences.

~~Evaluation results may be used as a basis for identifying and developing strategies to address disparities in achievement among student subgroups, implementing programmatic changes, determining the need for additional support or assistance, awarding incentives or rewards, and establishing other performance-based consequences.~~

Legal Reference: (see next page)

ACCOUNTABILITY

Legal Reference:

EDUCATION CODE

33127-33129 Standards and criteria for fiscal accountability

33400-33407 CDE evaluation of district programs

44660-44665 Evaluation of certificated employees

51041 Evaluation of the educational program

52052 Evaluation of the educational program

~~52050-52059 Public Schools Accountability Act~~

52060-52077 Local control accountability plan

56366 Nonpublic, nonsectarian schools

60640-60649 ~~Standardized Testing and Reporting Program~~ California Assessment of Student Performance and Progress

CODE OF REGULATIONS, TITLE 5

1068-1074 Alternative schools accountability model, assessments

15440-15463 Standards and criteria for fiscal accountability

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress

6312 Local educational agency plan

~~6316 School and district improvement~~

CODE OF FEDERAL REGULATIONS, TITLE 34

200.12-200.24 State accountability system

~~200.13-200.20 Adequate yearly progress~~

200.30-200.48 State and LEA report cards and plans

200.30-200.35 Identification of program improvement schools

~~200.36-200.38 Notification requirements~~

~~200.52-200.53 District improvement~~

Policy adopted: February 17, 2009

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item F.1.2.
Prepared by Dr. Kristin Baranski
December 7, 2021

First Reading: Revised Board Policy (BP)/
Administrative Regulation (AR):
• BP/AR 5145.3 – Nondiscrimination/Harassment

BACKGROUND:

The attached revised Board Policy and Administrative Regulation were updated to conform with California School Board Association’s (CSBA) language.

BP 5145.3 – Nondiscrimination/Harassment

Policy updated to reflect law prohibiting discrimination based on medical condition and to reflect AB 34, which requires the district, starting in the 2020-21 school year, to post its nondiscrimination policies, and specified state and federal laws regarding discrimination, bullying, and harassment, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students.

AR 5145.3 – Nondiscrimination/Harassment

Regulation updated to reflect AB 34, which requires the district, starting in the 2020-21 school year, to post its nondiscrimination policies, specified state and federal laws regarding discrimination, bullying, and harassment, and a link to CDE resources in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. Regulation also reflects AB 711 which requires the district to update a former student's records upon receiving government-issued documentation or a written request for a name and/or gender change.

RECOMMENDATIONS:

Revised Board Policy and Administrative Regulation 5145.3, Nondiscrimination/Harassment, are being presented for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.2.

NONDISCRIMINATION/HARASSMENT

This policy shall apply to all acts constituting unlawful discrimination or harassment related to school activity or to school attendance occurring within a district school, and to acts which occur off campus or outside of school-related or school-sponsored activities but which may have an impact or create a hostile environment at school.

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic, extracurricular, and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, including discriminatory harassment, intimidation, and bullying, targeted at any student by anyone, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ~~nationality~~, ~~ethnicity~~, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, ~~or~~ parental status, ~~pregnancy~~, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, ~~or~~ gender expression or genetic information, or association with a person or group with one or more of these actual or perceived characteristics.

Unlawful discrimination, including discriminatory harassment, intimidation, or bullying, may result from physical, verbal, nonverbal, or written conduct based on any of the categories listed above. Unlawful discrimination also occurs when prohibited conduct is so severe, persistent, or pervasive ~~includes the creation of a hostile environment through prohibited conduct that is so severe, persistent, or pervasive~~ that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

Unlawful discrimination also includes disparate treatment of students based on one of the categories above with respect to the provision of opportunities to participate in school programs or activities or the provision or receipt of educational benefits or services.

The Board also prohibits any form of retaliation against any individual who reports or participates in the reporting of unlawful discrimination, files or participates in the filing of a complaint, or investigates or participates in the investigation of a complaint or report alleging unlawful discrimination. Retaliation complaints shall be investigated and resolved in the same manner as a discrimination complaint.

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. In addition, the Superintendent or designee shall post the district's policies prohibiting discrimination, harassment, intimidation, and bullying and other required information on the district's web site in a manner that is easily accessible to parents/guardians and students, in accordance with law and the accompanying administrative regulation. ~~He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination.~~ The Superintendent or designee

NONDISCRIMINATION/HARASSMENT

~~shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. He/she shall report his/her findings and recommendations to the Board after each review.~~

The Superintendent or designee shall provide training and/or information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the district's educational program. The Superintendent or designee shall report the findings and recommendations to the Board after each review.

Regardless of whether a complainant complies with the writing, timeline, and/or other formal filing requirements, all complaints alleging unlawful discrimination, including discriminatory harassment, intimidation, or bullying, shall be investigated and prompt action taken to stop the discrimination, prevent recurrence, and address any continuing effect on students.

Students who engage in unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline, which may include suspension or expulsion when the behavior is severe or pervasive as defined in Education Code 48900.4. Any employee who permits or engages in prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall be subject to disciplinary action, up to and including dismissal.

Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, to enable the district to monitor, address, and prevent repetitive prohibited behavior in district schools.

*Legal Reference:*EDUCATION CODE

200-262.4 Prohibition of discrimination

48900.3 Suspension or expulsion for act of hate violence

48900.4 Suspension or expulsion for threats or harassment

48904 Liability of parent/guardian for willful student misconduct

48907 Student exercise of free expression

48950 Freedom of speech

48985 Translation of notices

(Legal Reference on following page)

NONDISCRIMINATION/HARASSMENT

*Legal References con't:**49020-49023 Athletic programs**49060-49079 Student records**51500 Prohibited instruction or activity**51501 Prohibited means of instruction**60044 Prohibited instructional materials*GOVERNMENT CODE*11135 Nondiscrimination in programs or activities funded by state*CIVIL CODE*1714.1 Liability of parents/guardians for willful misconduct of minor*PENAL CODE*422.55 Interference with constitutional right or privilege Definition of hate crime**422.6 Crimes, harassment Civil rights; crimes*CODE OF REGULATIONS, TITLE 5*432 Student record**4600-4687 Uniform complaint procedures**4900-4965 Nondiscrimination in elementary and secondary education programs*UNITED STATES CODE, TITLE 42*20 USC 1681-1688 Title IX of the Education Amendments of 1972**28 CFR 35.107 Nondiscrimination on basis of disability; complaints**29 USC 794 Rehabilitation Act of 1973, Section 504**12101-12213 Title II equal opportunity for individuals with disabilities**2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended**2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964**6101-6107 Age Discrimination Act of 1975*CODE OF FEDERAL REGULATIONS, TITLE 28*35.107 Nondiscrimination on basis of disability; complaints*CODE OF FEDERAL REGULATIONS, TITLE 34*99.31 disclosure of personally identifiable information**100.3 Prohibition of discrimination on basis of race, color or national origin**104.7 Designation of responsible employee for Section 504**104.8 notice**106.8 Designation of responsible employee for Title IX**106.9 Notification on nondiscrimination on basis of sex**110.25 Prohibition of discrimination based on age**99.31 Disclosure of personally identifiable information*COURT DECISIONS*Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567 Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130*Management Resources:CSBA PUBLICATIONS*Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender Nonconforming Students, Policy Brief, February 2014**Final Guidance Regarding Transgender Students, Privacy, and Facilities, March 2014 Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011*FIRST AMENDMENT CENTER PUBLICATIONS*Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006**(Legal Reference on following page)*

NONDISCRIMINATION/HARASSMENT

Legal References con't:

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004-

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Examples of Policies and Emerging Practices for Supporting Transgender Students, May 2016 Dear-Colleague Letter: Title IX Coordinators, April 2015

Dear Colleague Letter: Harassment and Bullying, October 2010 Notice of Non-Discrimination, January, 1999

WEB SITES

First Amendment Center

California Office of the Attorney General

California Safe Schools Coalition: <http://www.casafeschools.org>

California School Boards Association

California Department of Education: <http://www.cde.ca.gov>

First Amendment Center: <http://www.firstamendmentcenter.org>

National School Boards Association: <http://www.nsba.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

NONDISCRIMINATION/HARASSMENT

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, nationality, national origin, immigration status, ethnic group identification, ethnicity, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, genetic information, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

~~The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with applicable state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints alleging unlawful discrimination targeting a student, including discriminatory harassment, intimidation, or bullying, based on the student's actual or perceived race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, pregnancy, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legally protected status or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at:~~

Assistant Superintendent
Human Resources
9625 Cuyamaca Street
Santee, CA 92071
(619) 258-2308
tim.larson@santeesd.net

Measures to Prevent Discrimination

To prevent unlawful discrimination, including discriminatory harassment, intimidation, retaliation, and bullying, of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures, including the coordinator/compliance officer's contact information, to students,

NONDISCRIMINATION/HARASSMENT

parents/guardians, employees, volunteers, and the general public by posting ~~them on the district's web site and other~~ in prominent locations and providing easy access to them through district-supported communications, social media, when available.

2. Post the district's policies and procedures prohibiting discrimination, harassment, student sexual harassment, intimidation, bullying, and cyberbullying, including a section on social media bullying that includes all of the references described in Education Code 234.6 as possible forums for social media, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6) ~~Post in a prominent and conspicuous location on the district and school web sites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following:~~
 - a. ~~The name and contact information of the district's Title IX coordinator, including the phone number and email address~~
 - b. ~~The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)~~
 - e. ~~A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 — Uniform Complaint Procedures, which shall include:~~
 - (1) ~~An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations~~
 - (2) ~~An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site~~
 - (3) ~~A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office~~
3. Post the definition of sex discrimination and harassment as described in Education Code 230, including the rights set forth in Education Code 221.8, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students (Education Code 234.6) ~~Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they~~

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~~have been the victim of any such behavior.~~

4. ~~Post in a prominent location on the district web site in a manner that is easily accessible to parents/guardians and students information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.6, 221.61, 234.6) Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.~~
 - a. The name and contact information of the district's Title IX Coordinator, including the phone number and email address
 - b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)
 - c. A description of how to file a complaint of noncompliance under Title IX, which shall include:
 - i. An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations
 - ii. An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site
 - iii. A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office
 - d. A link to the Title IX information included on the California Department of Education's (CDE) web site

~~The Superintendent or designee shall ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in~~

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a language they can understand.

5. Post a link to statewide CDE-compiled resources, including community-based organizations, that provide support to youth who have been subjected to school-based discrimination, harassment, intimidation, or bullying and to their families. Such resources shall be posted in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. (Education Code 234.5, 234.6) If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.
6. Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include details of guidelines the district may use to provide a discrimination free environment for all district students, including transgender and gender nonconforming students.
7. Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so.
8. Ensure that students and parents/guardians, including those with limited English proficiency, are notified of how to access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

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If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

~~At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students' privacy rights and ensure their safety from threatened or potentially discriminatory behavior.~~

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti
2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination, how to report it or file a complaint, and how to respond
3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful discrimination
4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the ~~school's response~~ to students, parents/guardians, and the community the school's response plan to unlawful discrimination or harassment
5. Taking appropriate disciplinary action against students, employees, and anyone determined to have engaged in wrongdoing in violation of district policy, including any student who is found to have filed a complaint of discrimination that ~~he/she~~ the student knew was not true

Process for Initiating and Responding to Complaints

~~Any student~~ Students who feels that ~~they~~ he/she ~~has~~ been subjected to unlawful discrimination described above or in district policy is strongly encouraged to immediately contact the compliance officer, principal, or any other staff member. In addition, ~~any~~ students who observes any such incident ~~is~~ are strongly encouraged to report the incident to the compliance officer or principal, whether or not the alleged victim files a complaint.

Any school employee who observes an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, or to whom such an incident is reported shall report the incident to the compliance officer or principal within a school day,

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whether or not the alleged victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a ~~verbal~~ report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, the principal or compliance officer shall notify he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to the provisions in AR 1312.3 - Uniform Complaint Procedures. Once notified verbally or in writing, ~~the principal or compliance officer,~~ or designee, shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

Transgender and Gender-Nonconforming Students

Gender identity of a student means the student's gender-related identity, appearance, or behavior as determined from the student's internal sense of ~~his/her gender~~, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity is different from the gender ~~he/she~~ was assigned at birth.

~~Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression,~~

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~~or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited.~~ The district prohibits acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment, regardless of whether the acts are sexual in nature. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her student's gender identity
2. Disciplining or disparaging a student or excluding the student ~~him/her~~ from participating in activities, for behavior or appearance that is consistent with his/her the student's gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable
3. Blocking a student's entry to the restroom ~~bathroom~~ that corresponds to the student's his/her gender identity
4. Taunting a student because ~~he/she~~ the student participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information, without the student's consent
6. Use of gender-specific slurs
7. ~~Physical assault of~~ Physically assaulting a student motivated by hostility toward the student ~~him/her~~ because of his/her gender, gender identity, or gender expression

The district's uniform complaint procedures (AR 1312.3) shall be used to report and resolve complaints alleging discrimination against transgender and gender-nonconforming students.

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

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1. Right to privacy: A student's transgender or gender-nonconforming status is the student's ~~his/her~~ private information and the district shall only disclose the information to others with the student's prior written consent, except when the disclosure is necessary to preserve the student's physical or mental well-being. ~~otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being.~~ In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless the employee ~~he/she~~ is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to the student's ~~his/her~~ status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the student's need for support, the compliance officer may discuss with the student any need to disclose the student's transgender or gender-nonconformity status or gender identity or gender expression to ~~his/her~~ the student's parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

2. Determining a Student's Gender Identity: The compliance officer shall accept the student's assertion of ~~his/her~~ gender identity and begin to treat the student consistent with ~~his/her~~ that gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.
3. Addressing a Student's Transition Needs: The compliance officer shall arrange a meeting with the student and, if appropriate, ~~his/her~~ the student's parents/guardians to identify and develop strategies for ensuring that the student's access to education programs and activities is maintained. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to the student's ~~his/her~~ status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it. Alternatively, if appropriate and desired by the student, the school may

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form a support team for the student that will meet periodically to assess whether the arrangements for the student are meeting the student's ~~his/her~~ educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.

4. **Accessibility to Sex-Segregated Facilities, Programs, and Activities:** When the district maintains sex-segregated facilities, such as restrooms and locker rooms, or offers sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs, students shall be permitted to access facilities and participate in programs and activities consistent with their gender identity. To address any student's privacy concerns in using sex-segregated facilities, the district shall offer available options such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, ~~access to a staff member's office,~~ or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because ~~he/she~~ the student is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with ~~he/she~~ the student's gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with ~~he/she~~ the student's gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.
5. **Student Records:** A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed ~~pursuant to a court order with proper documentation.~~ When a student presents government-issued documentation of a name and/or gender change or submits a request for a name and/or gender change through the process specified in Education Code 49070, the district shall update the student's records. (Education Code 49062.5, 49070) ~~However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.~~
6. **Names and Pronouns:** If a student so chooses, district personnel shall be required to address the student by a name and the pronoun(s) consistent with ~~his/her~~ with the student's gender identity, without the necessity of a court order or a change to the student's ~~his/her~~ official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns will, in general, not constitute a violation of this administrative regulation or the accompanying district policy.

Students

AR 5145.3(a)

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7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with ~~his/her~~ the student's gender identity, subject to any dress code adopted on a school site.

Regulation approved: June 20, 2017

Revised:

SANTEE SCHOOL DISTRICT

Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items G, H, I, J, and K.